

UNIVERSITY OF MARY WASHINGTON

BOARD OF VISITORS

April 20, 2007

MINUTES

Present:

Mona D. Albertine ('71)
Randall R. Eley
Elizabeth F. Foster ('69)
Benjamin W. Hernandez ('95)
Martha K. Leighty ('75)
J. William Poole
Patricia B. Revere ('63)
Xavier R. Richardson
Nanalou W. Sauder '56
Daniel K. Steen ('84)
C. Maureen Stinger ('94)
Fred D. Thompson, Jr.

Also Present:

Amy J. Andersen, Clerk of the Board
Rosemary Barra, Vice President for Academic Affairs and Dean of the Faculty
Meta R. Braymer, Vice President for Graduate & Professional Studies and Dean of the Faculty and Special Assistant to the President for Strategic Initiatives and Partnerships
Bernard M. Chirico, Vice President for Student Affairs and Dean of the Students
Richard V. Hurley, Vice President for Administration and Finance
Teresa Mannix, Director of News and Public Information
Nina Mikhalevsky, Vice President for Strategy and Policy
Jeffrey W. Rountree, Vice President for Advancement
Jay Sinha, Student Representative to the Board
Helen C. Vanderland, Director of Internal Audit

Rector Poole convened the meeting of the Board of Visitors in the Minor Board Room of the Jepson Alumni Executive Center at 9:00 a.m. On motion by Mr. Steen, seconded by Ms. Albertine, and agreed to by all Board members, they went into Closed Meeting pursuant to Section 2.2-3711 (A) (1) for personnel matters. All non-Board members left the room. At the end of the discussion, on motion by Ms. Leighty, seconded by Mr. Thompson, and agreed to by all Board members, they came out of Closed Meeting.

In compliance with the Virginia Freedom of Information Act, Mr. Steen made a motion, seconded by Ms. Sauder, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix A. Mr. Steen called the roll to ascertain whether each member was in agreement with the certification that the purpose of the closed meeting had been strictly adhered to. All members were in agreement. At the conclusion of this closed session, the Board moved into committee business.

Academic Affairs Committee

Ms. Marti Leighty, Chair of the Academic Affairs Committee, introduced the following presenters:

Dr. Rosemary Barra, Vice President for Academic Affairs began her report with a summary of Student Research and Creativity Day. Programs were distributed to all Board members. She reported that approximately 100 students were participating in the event, which was led by Associate Vice President for Academic Affairs John Morello.

Dr. Barra then reviewed proposed changes to the Faculty Handbooks of both the Fredericksburg and Stafford campuses. These modifications included updates to the administrative organizational chart, the formation of a new Budget Advisory Committee, limitations to memberships on standing committees, and changes to promotion criteria for the rank of professor.

Dr. Norah S. Hooper, Associate Professor of Education and College of Graduate & Professional Studies Faculty Representative to the Board, was unable to attend the meeting due to her required participation at the Council for Exceptional Children conference in Louisville, Kentucky. Her report was distributed at the meeting.

Dr. Meta Braymer, Vice President for Graduate and Professional Studies and Special Assistant to the President for Strategic Initiatives and Partnerships, described the Teaching Students with Autism Certification program, commenting that this type of initiative was very new for the state of Virginia, as well as the country. She stated that the need is great, with approximately 1 out of every 150 students diagnosed with a form of autism. Pending Board approval, this new program may start as early as Summer 2007.

Continuing her program report, Dr. Braymer touched on the successes of CGPS. She expects that 256 students will graduate in May, which brings the total number of graduates since the opening of CGPS to over 900. The facility itself has brought about a tremendous increase in interest among area businesses eager to rent classrooms and conference space. She highlighted a special program to be hosted at CGPS later this month. "Strong Students, Safe Schools," an anti-bullying campaign, will be presented on April 25 and 26. The timely 2-day event will target both school children and Stafford County school administrators.

Dr. Barra distributed a report from the Gari Melchers Home and Studio and offered to entertain any questions. She then summarized the James Monroe Museum report, which proposed 3 resolutions for the Board's consideration.

On motion by Ms. Leighty, seconded by Ms. Albertine, and agreed to by all Board members, they went into Closed Meeting pursuant to Section 2.2-3711(A)(1) for Personnel. Non-Board members, with the exception of Mr. Hurley, left the room. At the end of the discussion, on motion by Ms. Leighty, seconded by Ms. Sauder, and agreed to by all Board members, they came out of Closed Meeting.

In compliance with the Virginia Freedom of Information Act, Mr. Steen made a motion, seconded by Ms. Albertine, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix B. Mr. Steen called the roll to ascertain whether each

member was in agreement with the certification that the purpose of the closed meeting had been strictly adhered to. All members were in agreement.

After a 15-minute break, Rector Poole resumed the agenda with a brief report from Dr. Stephen W. Fuller, Professor of Biology and President of the Faculty Senate. Dr. Fuller summarized recent motions brought to the Faculty Senate. These motions included faculty evaluation procedures and merit pay. He also noted that the Faculty Senate of Virginia would be hosted for the first time at the Fredericksburg campus on April 21.

Student Affairs Committee

Mr. Ben Hernandez, Chair of the Student Affairs Committee, introduced the following presenters:

Mr. Jay Sinha, Student Government Association President, reported on the SGA Transition ceremony from the previous week, as well as the "Care to Share" program. He also introduced his brother and President Elect Krishna Sinha. Mr Sinha commented that the vigil for Virginia Tech held in Ball Circle the previous night was a huge success, and he thanked Dr. Chirico, Mr. Hurley, and Dean Rucker for their meaningful participation in the ceremony.

Dr. Bernard M. Chirico, Vice President for Student Affairs, provided updates on several areas, beginning with the Honor System. He highlighted the new educational DVD that will be distributed to incoming students beginning in the fall of 2007 and stated that providing better training to Honor Council members is still a top priority. He reported that the trip to the Division III Final Four Women's Basketball tournament was a great experience, and that UMW was represented well, both in attendance at the games and in spirit. Dr. Chirico stated that the CAPS center was experiencing many positive changes under the leadership of Dr. Riley.

In response to the Virginia Tech tragedy, Dr. Chirico stated that UMW students had not expressed any noteworthy concern about campus security at Mary Washington. Rector Poole took this opportunity to commend the actions of both Mr. Hurley and Dr. Chirico in the aftermath of the Virginia Tech shootings. Mr. Hurley commented that the two campuses were alike in that students do not use the campus phone system, they tend to ignore emails from administration, and many refuse to provide their personal cell numbers to the University. Mr. Hurley agreed with the Board that extensive planning, preparedness, and training for such an event must be a priority at UMW. He stated that an emergency operations plan does exist and has been used in the past. The University is also developing a Continuity of Operations Plan (COOP).

At 12 noon, Rector Poole invited all in attendance to join in the statewide moment of silence to observe those killed in the Virginia Tech shootings.

Alumni Relations and Advancement Committee

Ms. Pat Revere, Chair of the Alumni Relations and Advancement Committee, introduced the following presenters:

Ms. Cynthia Snyder, Director of Alumni Relations, gave an update on recent alumni activities. Alumni were contacted the previous day (Thursday, April 19) and were encouraged to participate in the Virginia Tech memorial service in Richmond. Ms. Snyder reported that there are three

more regional Town Meeting programs remaining: Annapolis, Baltimore, and Irving. Mr. Hurley will be speaking at those events. The Distinguished Graduate in Residence program with Mr. Dan Wolfe was well-attended. Mr. Wolfe taught a total of 7 classes in 2 days. Ms. Snyder summarized various family-friendly activities that will be offered during Reunion weekend, June 1-3.

Mr. Jeffrey W. Rountree, Vice President for Advancement, summarized reports from the Gari Melchers Home and Studio, annual giving, reunion giving, and the BOV Challenge. The UMW Foundation met last week and approved the 2007-08 budget.

Mr. Rountree presented five resolutions to the Board for its review.

At 12:30 Rector Poole adjourned the meeting for a luncheon with the members of the UMW Women's Basketball Team and the UMW Debate Team.

Planning and Strategy and Policy Committee

Ms. Mona Albertine, Chair of the Planning and Strategy and Policy Committee, introduced the following presenters:

Dr. Nina Mikhalevsky, Vice President for Strategy and Policy, provided an update on the enrollment management plan at CGPS. The UMW 6-year plan has been developed and will be submitted to SCHEV during an upcoming May meeting.

Dr. Mikhalevsky reported that the effort to integrate the administrative and information systems across the two campuses is a continuing effort. A newly formed Enterprise System Group met for the first time last Monday, April 9th. The purpose of this group is to better manage the planning and implementation of the University's enterprise systems.

Under Dr. Mikhalevsky's leadership, the new Student Services Committee will coordinate administrative and business services to students, and will evaluate current university policies and procedures that define these services. The committee has already recommended a number of changes and will welcome three students to the committee in April.

In the area of University Relations and Communications, Dr. Mikhalevsky commended Ms. Mary Randolph Corbin and Ms. Teresa Mannix for their very capable leadership and professionalism during the disturbing events of the last few weeks.

Dr. Meta Braymer provided an update on strategic initiatives, including a recent meeting with Captain Judy Smith and also about 20 alumni now working at JWAC in Dahlgren. With the \$2 million appropriation for the UMW Education and Research Center at Dahlgren, the land acquisition process and programmatic planning has begun. There have also been continuing discussions with the Naval Postgraduate School and, most recently, Fort A.P. Hill in Caroline County. Dr. Braymer will attend at Business Roundtable discussion at A.P. Hill on May 1. A final highlight was a report on an invitation offered by the Virginia State Reading Association to three of UMW's faculty members to work on a project at the University of Education at Winneba in Ghana, Africa. The goal is to develop a partnership between UMW and UEW that will provide valuable experiences for UMW students.

Administration, Audit, and Finance Committee

Mr. Fred Thompson, Chair of the Administration, Audit, and Finance Committees, introduced the following presenters:

Ms. Helen Vanderland, Director of Audit, introduced Karen Hilderman, who was representing the Auditor of Public Accounts (APA). Ms. Hilderman stated that the financial statements were fairly reported and that only a few areas of concern related to internal control were identified. She reported that better documentation of policies and procedures was required, and that data centers at both campuses raised physical and environmental concerns. She commended the University for making steady progress with the COOP plan.

Ms. Vanderland distributed 5 recommendations to the board pertaining to the network closet security in George Washington Hall and at CGPS. Mr. Matthew Ritter, IT Auditor, and Mr. Clay Calvert, Information Security Director, will follow up to ensure that these changes have been implemented. Ms. Vanderland noted that Mr. Richard Tarr will be conducting a Quality Assurance Review on campus at the end of May.

Mr. Richard V. Hurley, Vice President for Administration, Finance, and Legislative Affairs, reviewed the Financial Report for the period ending February 28, 2007, and distributed copies of the March 2007 report to all Board members. He stated that the University will hit all targets and is in a solid financial position. Mr. Hurley then summarized the Debt Management Policy and the Tuition and Fees schedule, and submitted these to the Board for their review and approval.

Buildings and Grounds Committee

Mr. Dan Steen, Chair of the Buildings and Grounds Committee, introduced the following presenter:

Mr. John Wiltenmuth, Associate Vice President for Facilities Services, provided a brief update of campus construction projects and explained that the 6-year capital outlay plan is updated every odd year.

On motion by Ms. Leighty, seconded by Ms. Albertine, and agreed to by all Board members, they went into Closed Meeting pursuant to Section 2.2-3711(A)(1) for Personnel. Non-Board members left the room. At the end of the discussion, on motion by Ms. Albertine, seconded by Mr. Richardson, and agreed to by all Board members, they came out of Closed Meeting.

In compliance with the Virginia Freedom of Information Act, Mr. Steen made a motion, seconded by Ms. Albertine, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix B. Mr. Steen called the roll to ascertain whether each member was in agreement with the certification that the purpose of the closed meeting had been strictly adhered to. All members were in agreement.

Board Actions

Rector Poole entertained a motion for approval of the minutes. On motion by Ms. Sauder and seconded by Mr. Richardson, the minutes from the February 16, 2007 full board meeting, and the April 12, 2007 special board meeting were approved as distributed.

On motion by Mr. Richardson and seconded by Mr. Thompson, the following resolutions were unanimously adopted:

Resolution

RESOLVED by the Rector and Visitors of the University of Mary Washington, that the changes to the *Faculty Handbook* (College of Arts and Sciences) are hereby approved as presented, effective Fall 2007.

Resolution

RESOLVED by the Rector and Visitors of the University of Mary Washington, that the changes to the *Faculty Handbook* (College of Graduate and Professional Studies) are hereby approved as presented, effective Fall 2007.

Resolution

RESOLVED by the Rector and Visitors of the University of Mary Washington, that the Teaching Students with Autism Certificate Program with BCABA (Board Certified Associate Behavior Analyst) Option be hereby approved as presented.

Resolution

RESOLVED by the Rector and Visitors of the University of Mary Washington, that the extension of a loan of two pieces of porcelain from Ash Lawn-Highland, Charlottesville, Virginia, through January 1, 2010 is hereby approved:

Dagoty Dessert Plate (Monroe Administration)
Paris Porcelain Soup Bowl (Monroe Administration)

- a. Approval of this extension of loan period is recommended by the Assistant Director and Curator, and by the Director.

Resolution

RESOLVED by the Rector and Visitors of the University of Mary Washington, that the extension of a loan of a number of objects to Ash Lawn-Highland, Charlottesville, Virginia, through June 31, 2007 is hereby approved:

JM76.586	American Classical mahogany wardrobe
IHJM.164/DC.7	American Classical mahogany bedstead
JM76.299A&B	Brass door plates, "63" and "Samuel L. Gouverneur"
JM76.30	James Monroe's Rocking Chair
JM76.590	Maria Hester Monroe Gouverneur Chest of drawers

JM76.589	Monroe Mahogany Commode with Green Marble Top
JM76.183	Pair of Monroe Gaming Tables
JM76.1	Monroe Sofa Table (reworked)
JM76.231	Monroe Mahogany Side Chair
JM76.182.2	Shaving Mirror, Madison-Monroe President's House history, remade c1825
JM76.544	Walnut two-drawer work table c1830
JM76.545	Mahogany 3-drawer chamber table c1815
JM76.69	Mahogany knife case c1800
JM01.01	Mahogany oval waiter c1820
IHJM51/DC14	Mahogany drop-leaf sofa table c1815
JM76.180	Chinese export porcelain child's tea set pieces
JM76.181	Chinese export porcelain child's tea set pieces
JM76.409	English child's tea set pieces
JM76.155	Paris Porcelain dessert plate
JM76.170	Paris Porcelain coffee can
JM76.179	Chinese export tea bowl
JM76.178	Lowestoft tea set pieces
JM76.373	Paris Porcelain cup plate
JM76.156	Chinese export dessert plate
JM76.169	Paris Porcelain coffee can

- a. Ash Lawn-Highland has requested an extension of this loan (our "consolidation" of several loans) through June 31, 2007.
- b. Approval of this extension of loan period is recommended by the Assistant Director and Curator, and by the Director.

Resolution

RESOLVED by the Rector and Visitors of the University of Mary Washington, that the loan of a watch to the Thomas Jefferson Foundation (Monticello) for the period April 17 – May 17, 2007, is hereby approved:

JM76.377 Monroe watch, formerly owned by Thomas Jefferson.

- a. The Thomas Jefferson Foundation (Monticello) has arranged for an expert to examine Jefferson's clocks and watches, and as this watch was formerly owned by Jefferson, they have requested this loan so that it may be examined in the context of other Jefferson timepieces.
- b. Approval of this loan is recommended by the Assistant Director and Curator, and by the Director.

Resolution

RESOLVED by the Rector and Visitors of the University of Mary Washington that the University expresses gratitude and appreciation to the Virginia Daughters of the American Revolution and Virginia State Regent, Patricia Hatfield Mayer, Mary Washington College, 1954, for the \$13,000 grant to the James Monroe Museum for conservation work on costumes in the collection.

Resolution

RESOLVED by the Rector and Visitors of the University of Mary Washington that the Personnel Docket, Part I, dated April 20, 2007, is hereby approved. (Appendix C)

On motion by Ms. Stinger and seconded by Ms. Revere, the following resolutions were unanimously adopted:

Resolution

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Vivian A. LePage Scholarship is established. The selection of recipients will be guided by the following criteria:

Selection of Recipient

1. The recipient shall be a student in good academic standing.
2. The scholarship shall be awarded to a student with demonstrated financial need.
3. Selection of the recipient shall be made by the institution's chief academic officer in consultation with the Associate Dean for Financial Aid.
4. In the event that no applicant completely meets the above criteria, the University may award the scholarship to the student most closely meeting the spirit of the Criteria.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of Kathleen Myra and Everett M. Geno, Jr. in establishing this scholarship in honor of Kathleen's mother, Vivian LePage. A loving mother to seven of her own children, Mrs. LePage also nurtured many college students during her 20 year tenure at Williams College (MA). Kathleen Geno, with the support of her husband, Everett, offers this tribute to her mother in recognition of the love and support she has given them through the years. Through this scholarship the Genos hope to assist future generations of Mary Washington students to obtain a quality education.

Resolution

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Chappell Great Lives Lecture Series is established. As a result of a generous gift from John F. Chappell the program is fully endowed and will be named the Chappell Great Lives Lecture Series.

RESOLVED that the Chappell Great Lives Lecture Series presents biographical lectures, each focusing on the world's historical figures. Conceived by and organized by the University's Department of History and American Studies, the lectures are offered during the academic year, free of charge. Lecture subjects are selected from a diverse set of time periods and disciplines. Presenters include the University's faculty, distinguished guests and scholars from throughout the world. Receptions following the lectures provide an opportunity for attendees to meet the presenters.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of John Chappell in endowing the Great Lives Lecture Series. Through this lecture series, UMW students and employees, as well as community members, gain a greater appreciation of and respect for the men and women of history who made a significant difference in all of our lives.

Resolution

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Elizabeth Dorothy Tribble Memorial Scholarship is established. The selection of recipients will be guided by the following criteria:

Selection of Recipient

1. The scholarship shall be awarded annually to a student from Virginia who is enrolled at the University of Mary Washington on a full-time basis.
2. The scholarship shall be awarded to an entering freshman, who will then receive the award for up to four consecutive years, contingent upon achieving a cumulative 3.0 grade point average or higher on a 4.0 scale.
3. Preference shall be given first to Virginia residents of Essex and Northumberland counties and then to Lancaster, Richmond and Westmoreland counties.
4. Selection of the recipient shall be made by the institution's chief academic officer in consultation with the Associate Dean for Financial Aid.
5. In the event that no applicant completely meets the above criteria, the University may award the scholarship to the student most closely meeting the spirit of the criteria.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of Paul S. Tribble, Jr. and members of the Tribble family in establishing this scholarship in honor of Senator Tribble's aunt, who was a graduate of Mary Washington College in 1913 and served as a nurse in the institution's infirmary from 1928 until her retirement in 1957.

Resolution

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Fredericksburg Regional Council Endowment is established. The purpose of the endowment and selection of recipients will be guided by the following:

Terms of the Endowment

1. The endowment shall provide opportunities for students who wish to engage in the profession of teaching, either through support of teacher education programs at the

College of Graduate and Professional Studies or through direct scholarship support of eligible students.

2. Annual use of endowment earnings shall be the decision of the Chief Academic Officer for the College of Graduate and Professional Studies.
3. Selection of the scholarship recipients will be guided by the following criteria:
 - A. Recipients shall be formally admitted to the Master of Education program or other approved teacher's education program at the College of Graduate and Professional Studies.
 - B. Recipients shall be residents of the City of Fredericksburg or the counties of Caroline, King George, Spotsylvania or Stafford.
 - C. Special consideration shall be given to students with demonstrated financial need.
 - D. Selection of the recipients shall be made by the Chief Academic Officer of the College of Graduate and Professional Studies in consultation with the Associate Dean for Financial Aid.
 - E. In the event that no applicant completely meets the above criteria, the University shall be permitted to award the scholarship to the student most closely meeting the spirit of the criteria.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of the Fredericksburg Regional Council in establishing this endowment to enhance the efforts of the UMW College of Graduate and Professional Studies by providing a source of funding to teacher education programs and aspiring teachers who may not otherwise have financial resources for academic pursuits. The ultimate goal of the Fredericksburg Regional Council is to enrich the lives of K-12 children and youth, families, and communities. This endowment will prepare educational professionals for this important service and provide them with rewarding careers.

Resolution

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Paul C. Sukalo, Jr. and Jason W. Boarman Scholarship is established. The selection of recipients will be guided by the following criteria:

Selection of Recipient

1. The recipient shall be a student in good academic standing.
2. The scholarship shall be awarded to a student with demonstrated financial need.
3. Selection of the recipient shall be made by the institution's chief academic officer in consultation with the Associate Dean for Financial Aid.

4. In the event that no applicant completely meets the above criteria, the University may award the scholarship to the student most closely meeting the spirit of the criteria.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of Mr. and Mrs. Paul C. Sukalo, Sr. and Mr. and Mrs. Robert Boarman, of Southern Comfort Homes Corporation, in establishing this scholarship in memory of their sons, Paul C. Sukalo, Jr. and Jason W. Boarman. The Sukalo and Boarman families have created this scholarship to commemorate Paul Sukalo, Jr. and Jason Boarman and to provide financial assistance to students at the University of Mary Washington. By establishing this scholarship, the legacy of Paul Jr. and Jason, whose generous spirit and desire to help others were evident to all who knew them, will be preserved in perpetuity.

On motion by Mr. Richardson and seconded by Ms. Foster, the following resolutions were unanimously adopted:

Resolution

RESOLVED by The Rector and Visitors of the University of Mary Washington that the policy on debt management is approved as presented.

Resolution

RESOLVED by The Rector and Visitors of the University of Mary Washington that the attached tuition and fee schedule for the 2007-08 academic year is approved as presented.

On motion by Ms. Albertine and seconded by Mr. Richardson, the following resolutions were unanimously adopted:

Resolution

RESOLVED by The Rector and Visitors of the University of Mary Washington that the six-year capital outlay plan is approved as presented.

Resolution

RESOLVED by The Rector and Visitors of the University of Mary Washington that the University is authorized to purchase the property located at 1104 College Avenue in Fredericksburg, Virginia.

On motion by Ms. Albertine and seconded by Mr. Richardson, the following resolution was unanimously adopted:

RESOLVED by The Rector and Visitors of the University of Mary Washington that Vice President Richard V. Hurley is hereby appointed Acting President of the University of Mary Washington. As Acting President, Richard Hurley shall be vested with all the responsibilities and authority of the University President.

BE IT FURTHER RESOLVED that the Board thanks its CORE Vice Presidents for their leadership and service during this period.

Rector's Remarks

Mr. Poole expressed thanks to the Board for their work during this long session, and provided the following public statement:

Statement of University of Mary Washington
Board of Visitors
April 20, 2007

The Board of Visitors of the University of Mary Washington is working diligently to resolve matters relating to the University's administration. We recognize the intense interest of the entire University community for more information, and we are grateful for the community's patience. The Board is cognizant of its responsibilities to students, faculty, staff, alumni, and friends of the University, as well as to the Commonwealth of Virginia.

The Board of Visitors anticipates concluding its deliberations and making its decisions by the end of next week. At that time, the Board expects to communicate its actions to the entire community.

Today, the Board of Visitors appointed Richard V. Hurley as Acting President. He will keep his current position as Vice President for Administration, Finance, and Legislative Affairs as well. Rick Hurley is an experienced and skilled university administrator and leader, and can capably guide the University during this period. Our confidence in the ability of the University to continue moving forward is bolstered by the strong leadership team of CORE Vice Presidents that Rick Hurley will continue to lead.

Adjournment

In compliance with Article VI of the Bylaws, Mr. Richardson made a motion, seconded by Ms. Stinger, and approved by all board members, to adjourn the meeting at 4:06 p.m.

Approved: _____
Rector

Approved: _____
Secretary

Attachments: Appendices A-D