

## SPECIAL MAJOR OUTLINE – COVER SHEET

Name \_\_\_\_\_ e-mail \_\_\_\_\_

Campus Address \_\_\_\_\_ Campus phone \_\_\_\_\_

Permanent Address \_\_\_\_\_ Permanent phone \_\_\_\_\_  
\_\_\_\_\_ Class of \_\_\_\_\_

GPA \_\_\_\_\_ Degree (BA or BS) \_\_\_\_\_ Advisor \_\_\_\_\_

**Total number of credits completed towards graduation at time of this request** \_\_\_\_\_

Number of credits completed in your special major at the time of this request \_\_\_\_\_

I have read and understand the Instructions to request a Special Major and I agree to abide by them.

(Student's signature) \_\_\_\_\_ (date) \_\_\_\_\_

I certify that the courses listed on the attached Special Major Program Course Outline constitute a coherent and suitable major program. I believe the student can accomplish this program.

(Advisor's signature) \_\_\_\_\_ (date) \_\_\_\_\_

**CHECKLIST** (see the "Instructions to Request Approval of a Special Major" for details)

- Have you completed at least 28 but no more than 90 credits at the time of this application?
- Does your proposed Special Major have a clear title that is (a) no more than 21 characters long and (b) uses only reasonable abbreviations? (This is a restriction based on the limits of the size of the data field for "major" in the computer system.)
- Does your proposed Special Major include courses from two or more academic disciplines?
- Have you surveyed course offerings to determine whether UMW can viably support the proposed Special Major; has the strongest possible complement of courses been included?
- Does each course listed include the course number, title, and credits?
- Is there a balance between lower level (100-200) and upper level (300-400) courses?
- Have you contacted department chairs to insure that proposed courses will be offered?
- Does your proposed Special Major include a seminar or a suitable capstone course alternative, designated by the symbol (#)?
- Is there no more than nine (9) credits overlap between the Special Major and a second major you are planning to pursue?
- Have you made sure that you have completed, or will complete, any prerequisites that are required of the courses you have listed in your Special Major?
- Have you **attached a written rationale** for your proposed Special Major?

## SPECIAL MAJOR COURSE OUTLINE

<b>Student's Name</b>		<b>Banner ID:</b>	
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<b>Title of the Special Major</b> (21 characters total, incl. spaces)	
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A proposed Special Major **must** have at least 30 credits but no more than 40. A Special Major may include REQUIRED courses and ELECTIVE IN THE MAJOR courses. A REQUIRED course is one that must be taken in order to complete the major. The ELECTIVES IN THE MAJOR section lists other courses that you will choose from in order to complete the total number of credit hours required for the major.

**Adjust the number of required versus elective courses as needed.** Use these abbreviations for the **status column**: C = completed; E = currently enrolled; R = registered for in the following semester.

### REQUIRED COURSES IN THE SPECIAL MAJOR

These are all courses that you MUST take in order to complete the special major.

	Course Number (e.g. LING 305)	Course Title (e.g. Linguistics and Text)	Status (e.g. C)	Credits (e.g. 3)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
<i>Total Number of required course credits in this major:</i>				

### ELECTIVE COURSES IN THE SPECIAL MAJOR

List the remaining courses you will select from in order to complete the credit hours required for the Special Major. Be sure that your list includes more credits than your elective total.

	Course Number	Course Title	Credits
A.			
B.			
C.			
D.			
E.			
<i>The number of credits you will take from this list is:</i>			

<b>TOTAL NUMBER OF CREDITS IN THIS SPECIAL MAJOR (required courses plus electives – must be at least 30 and no more than 40 credits):</b>	
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### PRE-REQUISITES

LIST ALL <b>PRE-REQUISITES</b> to courses in your major that <u>will not count</u> as a part of your major. There may be, at most, four such courses: