

**NOTICE OF
INVITATION FOR BIDS (IFB)**

Sealed bids are invited for the **Roofing Replacement at the James Monroe Museum, Fredericksburg, Virginia (Project Code 215-17325)**. The project is generally described as: Removal of the existing cement shingle roofing systems and installation of a field fabricated standing seam metal roof system; abatement of asbestos containing materials; pointing of mortar joints at the existing chimneys; and other minor repairs.

Sealed bids will be received at the **Office of Purchasing, University of Mary Washington, Centre Court, 1671 Jefferson Davis Highway, Suite 104, Fredericksburg, Virginia 22401**. **The deadline for submitting bids is 2:00 P.M. sharp, as determined by the Bid Officer, on June 17, 2008**. The bids will be opened publicly and read aloud **beginning at 2:00 P.M., on June 18, 2008** at the same location.

A Bid Bond is required.

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION: The bidder or offeror must be a registered vendor in eVA to be awarded this contract. Bidder must include the cost of the eVA transaction fee in its bid.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves right to reject any or all bids.

A pre-bid conference will be held at the **Physical Plant Building Conference Room at 10:00 a.m., on May 30, 2008**. Attendance shall be mandatory for those submitting a bid. A site visit is scheduled immediately following the pre-bid conference.

The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount including any properly submitted and received bid modifications plus such successive Additive Bid Items as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. 'Notice of Award' or 'Notice of Intent to Award' will be posted on the bulletin board at Centre Court location noted above and http://www.umw.edu/purchasing/vendors/bids_proposals

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the office of Boynton•Rothschild•Rowland ArchitectsPC, 1011 East Main Street, Suite 221, Richmond, Virginia 23219, Telephone (804) 643-1977.

A deposit of \$75.00 for each set of the Invitation for Bids documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A non-refundable shipping charge of \$20.00 per set is required for all sets requiring shipment.

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

Boynton•Rothschild•Rowland ArchitectsPC
Dodge Plan Rooms
Builders Exchange
University of Mary Washington Facilities Services
Department of Minority Business Enterprises

Richmond, Virginia
Richmond, Virginia
Richmond, Virginia
Fredericksburg, Virginia
Richmond, Virginia

A. Leslie Johnson
Authorized Official of Owner/Agency