2017-2018 STUDENT EMPLOYEE JOB DESCRIPTION  
UNIVERSITY OF MARY WASHINGTON

**DEPARTMENT:** Your Department

**TITLE:** Job Position Title  
**HOURS:** Hours Per Week  
**WAGE:** Pay Rate (also: is there potential for a raise?)

**JOB OUTLINE**A summary of the position, duties, responsibilities, etc. May be written in paragraph form, bullet points, or both. If you feel more headers are needed, please feel free to add them.

**MINIMUM QUALIFICATIONS**Minimum CGPA, skills, class level, major, or prior experience? Please specify. Will be formatted into bullet points.

**SUPERVISOR:** Who will the student employee in this position report to?

**LENGTH OF EMPLOYMENT:** FALL/SPR, SUMMER, WINTER BREAK, FALL BREAK

**WHERE TO APPLY:** [**https://orgsync.com/129314/forms/237497**](https://orgsync.com/129314/forms/237497)