

**NOTICE OF  
INVITATION FOR BIDS (IFB)**

Sealed bids are invited for the construction of Structural Repairs to the Caretakers House, Gari Melchers Home and Studio, 224 Washington Street, Fredericksburg VA. 22405, IFB #08-09, Project Code 215-17028-002, the University of Mary Washington, Fredericksburg, VA. The project is generally described as the Structural Repairs to the Belmont Caretakers House including associated Architectural and Structural Work.

Sealed bids will be received at the Office of Purchasing, University of Mary Washington, Centre Court, 1<sup>st</sup> Level, Suite 104, 1671 Jefferson Davis Highway, Fredericksburg, VA 22407. The deadline for submitting bids is 2:00 P.M. sharp, local prevailing time, as determined by the Bid Officer, on October 30, 2007. The bids will be opened publicly and read aloud beginning at 2:00 P.M., on October 31, 2007, at the same location. A Bid Bond is required.

eVA Business-To-Government Vendor Registration: The bidder or offeror must be a registered vendor in eVA to be awarded this contract. Bidder must include the cost of the eVA transaction fee in its bid.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves the right to reject any or all bids.

*A mandatory pre-bid conference will be held at the Physical Plant, Hanover Street, University of Mary Washington, Fredericksburg, VA at 2:00 P.M. , on October 16, 2007. Attendance shall be mandatory for those submitting a bid.*

**The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount including any properly submitted and received bid modifications. ‘Notice of Award’ or ‘Notice of Intent to Award’ will be posted on the bulletin board at the Office of Purchasing, Centre Court, and on the agency’s website [http://www.umw.edu.purchasing/vendors/bids\\_proposals](http://www.umw.edu.purchasing/vendors/bids_proposals).**

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, must be requested by calling Madeline Quesada, Clark Nexsen. Telephone: (757) 455-5800.

A deposit of \$100.00 for each set of the Invitation for Bids documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A non-refundable shipping charge of \$ 10.00 per set is required for all sets requiring standard Ground Delivery shipment.

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

Dodge Plan Rooms  
Builders Exchange  
University of Mary Washington

Richmond and McLean, VA  
Richmond, VA  
Physical Plant, Fredericksburg, VA 22401