

RFP ADDENDUM

May 12, 2008

ADDENDUM NO. 1 TO ALL OFFERORS:

Reference – Request for Proposal: RFP #08-29
Commodity: Film, Movie and Video Tape Rentals
Dated: May 2, 2008
For Delivery To: Departments, Institutions,
Agencies, Commonwealth of Virginia
Proposal Due: See attached
Pre-Proposal Conference: N/A

The above is hereby changed to read:

1. Reference Page 1, Proposal Due Date: Change to read “Sealed Proposals Will Be Received until 2 p.m., May 23, 2008.”
2. Reference Page 3, Section V, Paragraph A, Number 8: Add: “8. The Offeror will provide Mary Washington University with a Digital Media Player (DMP) to exhibit digital movie files over the campus closed circuit television locations. The DMP is a piece of playback equipment that delivers customized content and entertainment to students on campus. The DMP broadcasts movies, television and specialized programming, and allows schools to add their own campus specific content. The DMP has scheduling software that gives students on campus the ability to schedule movies at selected times and it runs continuously to meet all your campus needs.”
3. Reference Page 2, Section V, Paragraph A: Reference: The statement of needs proposes a media of videocassettes but this addendum is to correct the videocassette movies to digital movies, therefore the word videocassette will be replaced with digital movies.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Very truly yours,

Roxanne Ehardt
Buyer Specialist
Phone: 540-654-1057

Name of Firm

Signature/Title

Date