

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS**

**AUDIT COMMITTEE MEETING
MINUTES**

February 18, 2010

Present:

Daniel K. Steen '84, Chair
J. William Poole, Vice Chair
Russell H. Roberts
Nanalou W. Sauder '56, Rector, ex-officio
Judy G. Hample, President
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

Other Board Members:

Martha K. Leighty
Patricia B. Revere

Other:

Ronald C. Forehand, Senior Assistant Attorney General
Tera D. Kovanes, Director of Internal Audit
Vanity McDaniel, APA Staff Auditor, Higher Education Programs
Joe Stepp, APA Supervisor, Higher Education Programs

Chairman Steen called the meeting of the Audit Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 3:08 p.m., and reported that he and Rector Sauder had met with Mr. Stepp and Ms. McDaniel in an entrance interview for the annual auditing of public accounts at the University of Mary Washington. He then introduced Mr. Stepp and Ms. McDaniel, who circulated and reviewed their agenda for the UMW Audit Committee Entrance Conference. The overview included the relationship between the APA, management, and the Board as well as statewide projects. Mr. Stepp also reviewed five principles considered best practices of College and University Board of Visitors/Audit Committees, and he responded to questions from members of the committee. He and Ms. McDaniel then left the meeting.

Ms. Kovanes presented her completed audit reports for Nuesoft Xpress and Titanium Schedule, noting that issues found are largely the result of turnover in staff between the purchase of new software and its implementation, which will be remedied with training. With regard to the prorating of fees for commuting students for use of the Health Center, Mr. Forehand noted there are new bills currently in the General Assembly that could affect healthcare, if passed.

Ms. Kovanes presented a quarterly status report on activities and plans of the Internal Audit Department and a modified audit plan for 2009-10 that adds an audit of purchasing to assess compliance with applicable laws and regulations and assess the effectiveness and efficiency in the purchasing function. Mr. Roberts made a motion, seconded by Mr. Poole and

agreed to by all committee members, to recommend approval of the modified annual audit plan to the Board of Visitors.

Ms. Kovanes presented the Internal Audit Charter, which has been revised from previous charters with the removal of the statement that the auditor reports administratively to the president. In the revised charter, the auditor reports solely to the Audit Committee of the Board of Visitors. Mr. Roberts made a motion, seconded by Mr. Poole and agreed to by all committee members, to recommend approval of the Audit Charter to the Board of Visitors.

Mr. Roberts moved, seconded by Mr. Poole, that the Committee go into Closed Meeting pursuant to Section 2.2-3711 (A) (1) for Personnel. Dr. Hample and Ms. Corbin left the room. At the conclusion of the discussion, on a motion by Mr. Roberts, seconded by Mr. Poole, and agreed to by all members present, the Committee came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Mr. Roberts made a motion, seconded by Mr. Poole, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix A. Mr. Roberts called the roll to ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement.

Adjournment

There being no further items to discuss, the Chair declared the meeting adjourned at 4:30 p.m.

Approved: _____
Chair, Audit Committee

Addendum: Appendix A

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS**

**ADVANCEMENT, COMMUNICATION, AND EXTERNAL AFFAIRS MEETING
MINUTES**

February 18, 2010

Present:

Patricia B. Revere '63, Chair
Mary J. Berry
J. William Poole
Xavier R. Richardson
Daniel K. Steen '84
Nanalou W. Sauder '56, Rector, ex-officio
Judy G. Hample, President, ex-officio
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

Other Board Members:

Martha K. Leighty
Russell H. Roberts

President's Cabinet:

Richard V. Hurley, Vice President for Administration and Finance
Salvatore M. Meringolo, Vice President for Advancement and University Relations
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer
Douglas N. Searcy, Vice President for Student Affairs
Khalil Yazdi, Vice President for Information Technology and Institutional Research

Other:

Ronald C. Forehand, Senior Assistant Attorney General

Absent:

Princess R. Moss '83, Vice Chair

Chairwoman Revere called the meeting of the Advancement, Communication, and External Affairs Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 4:35 p.m. She welcomed Mary Jones Berry as a new member of the Board of Visitors and of the Advancement Committee.

Mr. Meringolo provided a PowerPoint presentation on the inclusion of the University of Mary Washington in selective guides, which is of considerable value to the institution. Only 12 other Virginia schools are included in the *Fiske* Guide and only 14 other Virginia schools are in the *Princeton Review*. Mr. Meringolo showed the ranking factors and UMW's placement among the ranking publications, *Forbes*, *Kiplinger's*, and *U.S. News & World Report*, and noted that UMW places second in the category for small schools in the Peace Corps ranking.

Mr. Meringolo provided a fundraising report, including upcoming events and major gift proposals. He also presented for consideration the terms of agreement for two scholarships and

three endowments. Mr. Steen made a motion, seconded by Mr. Richardson, and agreed to by all Committee members present, to recommend to the Board approval of the establishment of the Roland J. and Frances Holsclaw Brown Scholarship; Christopher E. Morawetz Scholarship; Woodrow W. and Cherry Sarff Everett '61 Endowment; 50th Anniversary Geography Endowment; and Donna Cannon Julian '69 Endowment for International Study.

In the Alumni Relations report, Mr. Meringolo called attention to the regional events planned in April through June, featuring presentations on the new Master Plan that will be presented to the Board of Visitors for approval at their April meeting.

During University Relations report, Mr. Meringolo introduced Mr. George Farrar, the newly appointed Associate Vice President of University Relations and Communications.

Adjournment

There being no further items to discuss, the Chair thanked the presenters and declared the meeting adjourned at 5:23 p.m.

Approved: _____
Chair, Advancement, Communication, and External Affairs Committee

UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS MEETING
MINUTES
February 18, 2010

Present:

Mary J. Berry
Martha K. Leighty '75
Princess R. Moss '83
J. William Poole
Patricia B. Revere '63, Secretary
Xavier R. Richardson
Russell H. Roberts
Nanalou W. Sauder '56, Rector
Daniel K. Steen '84, Vice-Rector

Also present:

Judy G. Hample, President
Ronald C. Forehand, Senior Assistant Attorney General
Richard T. Ingram, Association of Governing Boards of Universities and Colleges

Absent:

Randall R. Eley
C. Maureen Stinger '94
Pamela J. White '74

The Board of Visitors met the evening of February 18, 2010, for dinner at Brompton at 6:30 p.m. Rector Sauder called the meeting to order at 8:05 p.m.

Dr. Hample announced that Judge White would not be present due to an accident on the ice earlier in the day, but that she planned to be present at meetings the next day. Dr. Hample also announced that Maureen Stinger would be arriving late. (Ms. Stinger never arrived.)

After formal introduction and welcoming Dr. Ingram, Dr. Hample went over a list of numerous presidential goals. At the end of her description of her goals, Dr. Hample announced her resignation as University of Mary Washington President.

Board members expressed thanks to Dr. Ingram for being present to get to know them in advance of his presentation on presidential assessment procedures that is scheduled for Friday morning.

Adjournment

There being no further items on the evening's agenda, the Rector declared the meeting adjourned at 9:07 p.m.

Approved: _____
Rector

Approved: _____
Secretary

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS MEETING**

MINUTES

February 19, 2010

Present:

Mary J. Berry
Randall R. Eley
Martha K. Leighty '75
Princess R. Moss '83
J. William Poole
Patricia B. Revere '63, Secretary
Xavier R. Richardson
Russell H. Roberts
Nanalou W. Sauder '56, Rector
Daniel K. Steen '84, Vice-Rector
Pamela J. White '74

Also present:

Judy G. Hample, President, University of Mary Washington
Ronald C. Forehand, Senior Assistant Attorney General
Tom Ingram, Consultant

Absent:

C. Maureen Stinger

On Friday, February 19, 2010, members of the Board of Visitors dined in the Rectors' Gallery of the Jepson Alumni Executive Center prior to the Board meeting. At 8:40 a.m., Rector Sauder called the meeting of the Board of Visitors to order in the Minor Board Room.

Mrs. Revere moved, seconded by Judge White, that the Board go into Closed Meeting pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia to discuss Personnel in regard to presidential evaluation processes. Everyone left the room except for Mr. Forehand. Following some discussion, the Board was joined by Mr. Ingram and President Hample. At the conclusion of the discussion, on a motion by Mrs. Revere, seconded by Mr. Roberts, and agreed to by all members present, the Committee came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Mrs. Revere made a motion, seconded by Mr. Roberts, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix A. Mrs. Revere called the roll to ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement. Ms. Stinger was absent during the meeting and the vote.

Approved: _____
Rector

Approved: _____
Secretary

Addendum: Appendix A

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS**

**ADMINISTRATION, FINANCE, AND FACILITIES COMMITTEE MEETING
MINUTES**

February 19, 2010

Present:

Russell H. Roberts, Chair
Daniel K. Steen '84, Vice Chair
Randall R. Eley
J. William Poole
Pamela J. White '74
Nanalou W. Sauder '56, Rector, ex-officio
Judy G. Hample, President, ex-officio
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

Other Board Members:

Mary J. Berry
Princess R. Moss '83
Patricia B. Revere '63
Xavier R. Richardson

President's Cabinet:

Jay A. Harper, Provost
Richard V. Hurley, Vice President for Administration and Finance
Salvatore M. Meringolo, Vice President for Advancement and University Relations
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer
Douglas N. Searcy, Vice President for Student Affairs
Khalil Yazdi, Vice President for Information Technology and Institutional Research

Other Staff:

George Farrar, Associate Vice President for University Relations and Communication
Tera Kovanis, Internal Auditor
Paul C. Messplay, Executive Director of Budget Analysis
Allyson Moerman, Assistant Vice President for Business and Finance
Richard R. Pearce, Associate Vice President for Business and Finance
Shannon Williams, Assistant Controller
John P. Wiltenmuth III, Associate Vice President for Facilities

Faculty Representative:

F. Douglas Holcombe, CGPS Faculty Representative to the Board

Student Representative:

Samantha Miller, Student Government President

Other:

Ronald C. Forehand, Senior Assistant Attorney General
Richard T. Ingram, Association of Governing Boards of Universities and Colleges

Chairman Roberts called the meeting of the Administration, Finance, and Facilities Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 12:35 p.m. and asked Mr. Hurley to report on the Governor's budget and the General Assembly session. Mr. Hurley highlighted the 2010-12 biennial budget and proposed amendments.

Mr. Hurley introduced Mr. Scott Sullivan and Mr. Scott Jones, master planning consultants from Burt Hill. Mr. Sullivan provided a PowerPoint presentation on the UMW Master Plan, which is approximately two-thirds complete, and reviewed nine goals for the plan, the first of which is to follow the recently adopted UMW Strategic Plan for 2009-2014. In addition, the plan will consider the student life experience; both positive and negative campus attributes; classroom utilization; projected Fredericksburg growth models, considering how many additional students the existing facilities can accommodate as well as facilities required for an additional 1,000 and 2,000 students. Other goals include benchmarking the UMW nonlearning environment with peer schools and aspirational peers; a parking analysis for each of the growth models; and a student housing study that will consider the condition of buildings as well as residential typologies. In April, Burt Hill will make recommendations based on analysis of information gathered.

Annual, unaudited financial statements for June 30, 2009, were reviewed by Assistant Controller Shannon Williams. An extraordinary item this year is the replacement of \$14m in general funding by the State with bonds. Ms. Williams also reviewed UMW debt ratios, noting a 3.94% existing debt ratio burden (a maximum of 10% is approved by the Board of Visitors); 17.58% total debt ratio (up to 50% is approved); and total debt of \$29,608,681 (maximum allowed is \$100M).

Rates and options for 2010-11 housing and meal plans were presented by Vice President for Business and Finance Richard Pearce, who noted that they include block plans and increased flex dollars as requested by students in order to provide more flexibility. This accommodation of student needs has been accomplished with a neutral effect on the University. Judge White made a motion, seconded by Mr. Poole and agreed to by all committee members, that the housing and meal plan rates be recommended to the Board of Visitors for approval.

Mr. Hurley reported on the scope of enrollment planning, which he described as a multi-dimensional task that must consider the physical capacity to absorb additional students and the availability of a qualified applicant pool, as well as the need for additional faculty and support staff at predetermined enrollment-growth milestones and revenue projections. Mr. Roberts noted that there is a constituency on the Board who are resistance to growth on the Fredericksburg campus.

Mr. Hurley distributed a financial report for the period ending January 31, 2010, and noted that all revenues and expenditures are in line with projections for the educational and general fund, state auxiliary enterprises, comprehensive fee, and museums and cultural services.

Mr. Roberts asked Mr. Wiltenmuth to review campus construction and planned projects. The University is completing the administrative close-out of the Lee Hall renovation and addition. Recent weather conditions have resulted in a 90-day delay in the schedule for the Anderson Center. Renovation of Klein Theatre is approximately 90% complete. Renovation of Dodd

Auditorium is scheduled to begin in May. Finalists for Construction-at-Risk are being interviewed for the renovation of Mason and Randolph residence halls when Eagle Village opens.

Mr. Hurley reported on concerns he shares with President Hample about moving forward with construction of the Dahlgren Education and Research Center. While UMW awaits closing of the adjacent property so that work can begin on a construction road to access the University property, legislators have strongly discouraged any further requests for operating dollars when the Center opens due to the State budget. In addition, approved technology equipment funds are tied up in a State debt issue; participating institutions are reluctant to contribute to operations, and UMW faculty are resistant to using Fredericksburg and Stafford campus operating dollars at Dahlgren. On the other hand, this is an excellent construction environment, and future code changes could increase costs if the project is delayed. In addition, there could be political fallout. Mr. Hurley and Dr. Hample plan to talk with the new Governor and Secretaries of Commerce and Education about their interest in pursuing this economic development initiative. Mr. Roberts endorsed their plan and requested their recommendation at the next quarterly meeting of the Board.

Adjournment

There being no further items to discuss, the Chair declared the meeting adjourned at 1:45 p.m.

Approved: _____
Chair, Administration, Finance, and Facilities Committee

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS**

**ACADEMIC AFFAIRS COMMITTEE MEETING
MINUTES**

February 19, 2010

Present:

Martha K. Leighty '75, Chair
Randall R. Eley
Pamela J. White '74
Nanalou W. Sauder '56, Rector, ex-officio
Judy G. Hample, President, ex-officio
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

Other Board Members:

Mary J. Berry
Princess R. Moss '83
J. William Poole
Patricia B. Revere '63
Xavier R. Richardson
Russell H. Roberts
Daniel K. Steen '84

President's Cabinet:

Jay A. Harper, Provost
Richard V. Hurley, Vice President for Administration and Finance
Salvatore M. Meringolo, Vice President for Advancement and University Relations
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer
Douglas N. Searcy, Vice President for Student Affairs
Khalil Yazdi, Vice President for Information Technology and Institutional Research

Other Staff:

Tera Kovanis, Internal Auditor

Faculty Representatives:

F. Douglas Holcombe, CGPS Faculty Representative to the Board

Student Representative:

Samantha Miller, Student Government President

Other:

Ronald C. Forehand, Senior Assistant Attorney General
Richard T. Ingram, Association of Governing Boards of Universities and Colleges

Absent:

C. Maureen Stinger, Vice Chair

Following lunch in the Rectors' Gallery, the Academic Affairs Committee met as a Committee of the Whole. Chairwoman Leighty called the meeting to order in the Minor Board Room of the

Jepson Alumni Executive Center at 2:25 p.m. and called upon Provost Harper to provide an update on SACS Accreditation.

Dr. Harper reviewed progress to date, beginning with the five-year review report submitted by Acting Provost in January. The response from SACS in July included three questions regarding the adequacy of faculty; whether the appropriate faculty are leading programs; and if UMW follows its own procedures for student issues. A response was sent in September and reviewed by SACS in December, resulting in a request for a Monitoring Report on the appropriate faculty leading the MBA program in particular. The response, due in April, will note that the College of Business is led by a faculty member with a terminal degree in Business.

Dr. Harper reported on faculty contracts at the College of Graduate and Professional Studies, where rolling, three-year contracts will be discontinued. Those who have such contracts will be permitted to continue until their current contract ends. The new three-college structure will include only tenure/tenure track positions.

Mrs. Leighty moved, seconded by Mrs. Revere, that the Board go into Closed Meeting pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia to discuss the Personnel Docket and other personnel matters. Everyone left the room except Dr. Hample, Dr. Harper, and Mr. Forehand. At the conclusion of the discussion, on a motion by Mrs. Revere, seconded by Mrs. Leighty, and agreed to by all members present, the Board came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Mrs. Revere made a motion, seconded by Mrs. Leighty, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix A. Mrs. Leighty called the roll to ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement. Ms. Stinger was absent during the meeting and the vote.

Mrs. Leighty made a motion, seconded by Mrs. Revere, to recommend approval of the personnel docket to the Board of Visitors for approval.

Adjournment

There being no further items to discuss, the Chair declared the meeting adjourned at 3:30 p.m.

Approved: _____
Chair, Academic Affairs Committee

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS**

**STUDENT AFFAIRS COMMITTEE MEETING
MINUTES**

February 19, 2010

Present:

Xavier R. Richardson, Vice Chair
Mary J. Berry
Martha K. Leighty
Princess R. Moss '83
Patricia B. Revere '63
Russell H. Roberts
Nanalou W. Sauder '56, Rector, ex-officio
Judy G. Hample, President, ex-officio
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

Other Board Members:

Randall R. Eley
J. William Poole
Daniel K. Steen '84
Pamela J. White '74

President's Cabinet:

Jay A. Harper, Provost
Richard V. Hurley, Vice President for Administration and Finance
Salvatore M. Meringolo, Vice President for Advancement and University Relations
Douglas N. Searcy, Vice President for Student Affairs
Khalil Yazdi, Vice President for Information Technology and Institutional Research

Other Staff:

George Farrar, Associate Vice President for University Relations and Communication
Tera Kovanes, Internal Auditor

Faculty Representative:

F. Douglas Holcombe, CGPS Faculty Representative to the Board

Student Representative:

Samantha Miller, Student Government President

Other:

Ronald C. Forehand, Senior Assistant Attorney General
Richard T. Ingram, Association of Governing Boards of Universities and Colleges
Sarah Payne, Honor Council President

Absent:

C. Maureen Stinger '94

Vice Chairman Richardson called the meeting of the Student Affairs Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 3:30 p.m. He noted that in the interest of time, the Multicultural Affairs presentation was postponed until a future meeting.

Ms. Payne reviewed the College of Arts and Sciences Honor Council report in the advance packet of materials, including cases pending, scheduled, and completed since the last quarterly meeting of the Board. Mr. Searcy announced that Ms. Payne has been granted the Alvey Honor Award for her outstanding service in implementing the Honor System and inculcating its principles. Students from the University of Virginia will provide assistance to the Honor Council as it transitions to three colleges.

SGA President Miller expressed condolences for the loss of Mrs. Foster as Chair of the Student Affairs Committee, and welcomed Mrs. Berry. She noted that student elections are underway and that Spirit Week is expanding to a larger community event. She thanked the President and Provost for hearing the students and expanding library hours.

Mr. Searcy reported on the housing selection process, which has added an academic component and early sign-up incentives. The number of students who have signed up is nearly double that at this time last year due to the interest in Eagle Village.

Mr. Searcy is working with the City to improve community relations, particularly with regard to student behavior with the goal of creating good citizens. Representatives of the Capital Athletic Conference are on campus, discussing the possibility of adding four new institutions as members. Mr. Searcy distributed a paper titled "UMW Cares" that was developed in response to legislation passed by the 2008 General Assembly following the tragedy at Virginia Tech.

Adjournment

There being no further items to discuss, the Vice Chair commented on the visit by Nikki Giovanni in celebration of Martin Luther King, Jr., and declared the meeting adjourned at 4 p.m.

Approved: _____
Vice Chair, Student Affairs Committee

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS MEETING**

MINUTES

February 19, 2010

Present:

Mary J. Berry
Martha K. Leighty '75
Princess R. Moss '83
J. William Poole
Patricia B. Revere '63, Secretary
Xavier R. Richardson
Russell H. Roberts
Nanalou W. Sauder '56, Rector
Daniel K. Steen '84, Vice-Rector
Pamela J. White '74
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

President and Cabinet:

Judy G. Hample, President
Jay A. Harper, Provost
Richard V. Hurley, Vice President for Administration and Finance
Salvatore M. Meringolo, Vice President for Advancement and University Relations
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer
Douglas N. Searcy, Vice President for Student Affairs
Khalil Yazdi, Vice President for Information Technology and Institutional Research

Other Staff:

George Farrar, Associate Vice President for University Relations and Communication
Tera Kovanis, Internal Auditor

Faculty Representative:

F. Douglas Holcombe, CGPS Faculty Representative to the Board

Student Representative:

Samantha Miller, Student Government President

Other:

Ronald C. Forehand, Senior Assistant Attorney General
Richard T. Ingram, Association of Governing Boards of Universities and Colleges

Absent:

Randall R. Eley
C. Maureen Stinger

Rector Sauder called the meeting of the Board of Visitors to order at 4 p.m. in the Minor Board Room and presented Executive Committee reports, noting that in a meeting on December 15, 2009, the Executive Committee approved housing rates for Eagle Landing; approved an asset transfer of up to \$1.6M from the UMW reserve fund to the UMW Foundation to purchase

property that ultimately will help the University; and approved a comfort letter to accompany the asset transfer. She stated that the Board must elect a new at-large member of the Executive Committee to replace Mrs. Foster, and requested nominations. Mrs. Leighty nominated Mr. Poole, and Mr. Roberts moved election by unanimous consent, which was seconded by Mrs. Revere. The motion was passed unanimously by Board members present. Mrs. Sauder then noted the need to name a Chair of the Student Affairs Committee to replace Mrs. Foster, and asked Vice-Chair Richardson to serve as Chair. Mr. Richardson agreed.

Rector Sauder called for approval of meeting minutes for November 19-20, 2009; December 15, 2009; and January 20, 2010. Mrs. Leighty made a motion, seconded by Mrs. Revere, that the minutes be approved. The motion was passed unanimously by Board members present.

During the Rector's remarks, Mrs. Sauder read a note from former Board member Betsy Hughes regarding her husband's health condition, and asked Mr. Poole to respond on behalf of the Board. Rector Sauder called attention to the Elizabeth Ferguson Foster '69 Scholarship and encouraged Board contributions in order to attain 100% participation.

In the President's Report, Dr. Hample highlighted her recent activities in the areas of legislative affairs, community outreach, campus communication, advancement, and diversity initiatives. She then reviewed the implementation plan she presented to the campus community for the first two years of the five-year strategic plan, noting the need for prioritization because the cost of accomplishing all of the eight goals is more than \$20M. Dr. Hample identified seven sources for funding: increased enrollment; multi-year tuition increases; productivity increases; bond financing; public/private partnerships; private gifts; and internal reallocation of funds. She used three criteria for strategic plan objectives to be addressed in the next two years: they must support student achievement and success; support University excellence; and/or strengthen institutional operating efficiency. Examples of increasing student achievement and success include the development of an office of assessment and analysis; renovating Mason and Randolph residence halls; and improving the 4-year graduate and retention rates. University excellence will be supported over the next two years by the establishment of an office for grants and research; increasing the University library budget; reinstituting a faculty computer rotation plan; establishing an Office of Diversity; enhancing instructional technology; building a new website; and reassigning faculty workload to promote the scholarship and creativity of faculty and students. Institutional operating efficiency will be achieved by assessing business processes; streamlining University organization; creating a campus security taskforce; and increasing the student/faculty ratio from 15:1 to 18:1.

In his report on behalf of the faculty at the College of Graduate and Professional Studies (CGPS), Academic Council Chair Holcombe noted that many faculty at CGPS have established international connections. The faculty are making strides in the development of a faculty governance model and are developing an infrastructure for the two new colleges.

Rector Sauder called upon the Chair of each Board Committee to provide reports. Mr. Roberts reviewed the topics discussed by the Administration, Finance, and Facilities Committee, and made a motion, seconded by Mr. Poole, for the following resolution that was unanimously approved by Board members present:

RESOLVED by the Rector and Visitors of the University of Mary Washington that the 2010-11 Rates for Housing and Meal Plans are hereby approved as presented.

Mr. Roberts made a motion, seconded by Mrs. Revere and agreed to by all members present that the Executive Committee actions on December 15, 2009, be approved.

On motion by Mrs. Revere and seconded by Mr. Roberts, the following five resolutions were unanimously approved by Board members present:

BE IT RESOLVED by The Rector and Visitors of the University of Mary Washington that the Roland J. and Frances Holsclaw Brown scholarship is established. The selection of recipients will be guided by the following criteria:

1. This scholarship shall be awarded annually to students with demonstrated financial need and a hunger for an education.
2. Recipients shall be U. S. citizens and native Virginians. Special consideration shall be given to students from the cities of Winchester and Hopewell, and the counties of Prince George, Frederick and Clark, Virginia.
3. Recipients shall have plans to pursue an education in mathematics, English, business, or science, including biology, chemistry, physics and nursing, or related fields.
4. The scholarship shall be awarded up to the equivalent of in-state tuition, fees and room expense. It is the donor's intent to assist the maximum number of students in any given year as dictated by available earnings from this endowment.
5. The scholarship is renewable for a maximum of four academic years, provided the recipient maintains a 2.5 cumulative grade point average, on a 4.0 grade point system.
6. Selection of recipients shall be made by the institution's chief academic officer in consultation with the professional staff of the Office of Financial Aid.
7. The UMW Foundation guarantees that income from this fund will be used as directed in this agreement. In the event that no applicant completely meets the above criteria, the institution shall be permitted to award the scholarship to the student most closely meeting the spirit of the criteria.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of Roland Brown in establishing this scholarship. Mr. Brown learned of Mary Washington through his late wife, Frances Holsclaw Brown '44. Through this scholarship he hopes to assist the maximum number of deserving Mary Washington students who, without this aid, may not be able otherwise to afford higher education.

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Woodrow W. and Cherry Sarff Everett '61 Endowment is established. The endowment shall be guided by the following criteria:

1. The endowment earnings shall be made available to the University of Mary Washington President to be used for University needs at her or his discretion.
2. An advisory committee, with the involvement of administrators and faculty, may be assembled to assist the President in determining areas where support is most needed.
3. If the President chooses not to distribute the award in any given year, the award amount will remain in the endowment to support future growth of the fund.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of Bill and Ann Doumas in establishing this endowment in honor of Woody and Cherry Everett's 50th wedding anniversary, which they celebrated in August 2008. The Doumases also make this gift in recognition of the Everetts' dedication to Mary Washington and in honor of their years of unrestricted support of the University. This gift marks an important milestone of private financial support at Mary Washington in that it establishes the first unrestricted endowment in the University's history. The University expresses special thanks to Mr. and Mrs. Doumas for including Mary Washington in this extraordinary gesture of generosity and friendship which will serve in perpetuity as a happy reminder of the Everetts' loyal support.

RESOLVED by The Rector and visitors of the University of Mary Washington that the 50th Anniversary Geography Endowment is established. The endowment shall be guided by the following criteria:

1. The endowment earnings shall be used for educational experiences of geography students at UMW by providing additional resources for student research-related travel, GIS and physical laboratories, both local and international field courses, internships, and other student-oriented departmental activities.
2. Special consideration shall be given to students eligible to participate in a UMW-approved study abroad program.
3. Spending authorization and the determination of specific uses of these funds shall reside with the chair of the Department of Geography in consultation with department faculty.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of the Department of Geography's faculty, graduates, and friends in establishing this endowment to enhance educational experiences of geography students, in celebration of the 50th Anniversary Campaign of the department. The primary goal of the Department of Geography at UMW is to teach students the knowledge, perspectives, and skills necessary to explore, understand, and succeed in the world around them. A key program

element is encouraging students to go on study abroad programs, undertake individual research in both the laboratory and the field, and pursue internship opportunities. The department also works closely with students to build a sense of community among its majors. This not only enhances student experience, but creates networks that continue to help Mary Washington geographers long after graduation. With this endowment, faculty and friends hope to assist students to build the skills and obtain the information needed to live and work in today's rapidly changing and globalizing world.

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Donna Cannon Julian '69 Endowment for International Study is established. The selection of recipients will be guided by the following criteria:

1. The scholarship shall be awarded to students eligible to participate in a UMW approved study abroad program.
2. Preference shall be given to students enrolled in a study abroad program in France.
3. Endowment earnings may be applied to student tuition as well as other costs associated with participating in a study abroad program, including, but not limited to, travel costs, academic textbooks, student fees, etc.
4. Special consideration shall be given to students with demonstrated financial need.
5. Selection recipients shall be made by the institution's chief academic officer, in consultation with the professional staff of the Office of Financial Aid and the Office of International Academic Services.
6. In the event that no applicant completely meets the above criteria, the University shall be permitted to award the scholarship to the students most closely meeting the spirit of the criteria.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of Donna Cannon Julian in establishing this scholarship on the occasion of her 40th class reunion. Mrs. Julian graduated from Mary Washington College in 1969 with a bachelor's degree in French. Although she did not study abroad while in college, Mrs. Julian has become a proponent of study-abroad programs after seeing the benefit to others and travelling extensively herself. For this reason, and in support of her belief in the power of international study to be a life changing experience, Mrs. Julian hopes this scholarship will provide her alma mater the ability to support students who wish to study abroad and who are in need of additional financial resources to do so.

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Christopher Edward Morawetz Scholarship is established. The selection of recipients will be guided by the following criteria:

1. This scholarship shall be awarded annually to a student with demonstrated financial need and/or a chronic health impairment, such as diabetes, Crohn's disease, or cancer.
2. Special consideration shall be given to students with an interest in pursuing a degree in religion, philosophy, history, or English at UMW and may be an undergraduate or graduate student.
3. Special consideration shall be given to a student who graduated from a high school in Fairfax County, Virginia or Alexandria City, Virginia.
4. The recipient does not need to make satisfactory academic progress if those requirements are not met due to illness.
5. Selection of the recipient shall be made by the institution's chief academic officer in coordination with the professional staff of the Office of Financial Aid and the Director of Disability Services.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of Edward Morawetz and Carolyn Foley in establishing this scholarship in memory of their son. Christopher Morawetz entered the University of Mary Washington in 2006 and planned to study religion and philosophy. Chris passed away in the spring of 2008, after developing a very rare form of lymphoma that resulted from treatment he was receiving for Crohn's Disease. His family and friends remember him as compassionate, funny, sensitive, and intelligent. He always thought of others and extended himself to help his friends in countless ways; he loved his studies and was equally passionate about his spiritual beliefs and the Dave Matthews Band; and he was a very talented musician who "lit up" from the inside out whenever he played the drums. He always had a smile for everyone he met.

Chris was a 2006 graduate of Annandale High School, Annandale VA, and was a member of Fairlington United Methodist Church, the National Honor Society, the Campus Christian Community, and the Intervarsity Christian Fellowship. His parents wish to establish this scholarship as a loving tribute to him and to help future generations of UMW students to have the quality education to which he aspired.

Mr. Steen reported that the Audit Committee had conducted an entrance interview with two APA auditors and received reports from Ms. Kovanes on the Nuesoft and Titanium audits as well as her activity the past quarter. On motion by Mr. Steen and seconded by Mr. Roberts, the following resolution was unanimously approved by Board members present to add an audit of purchasing to Ms. Kovanes's audit plan.

RESOLVED by the Rector and Visitors of the University of Mary Washington that the Modified Annual Audit Plan for 2009-10 is hereby approved as presented.

Chairman Steen announced that approval of the Audit Charter will be held until the next meeting.

Mr. Richardson summarized the student affairs report.

Mrs. Revere moved, seconded by Mr. Poole, that the Board go into Closed Meeting pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia to discuss Personnel issues involving administration. Everyone left the room except Dr. Hample, Mr. Forehand, and Mr. Ingram. At the conclusion of the discussion, on a motion by Mr. Roberts, seconded by Mrs. Leighty, and agreed to by all members present, the Board came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Mrs. Revere made a motion, seconded by Mr. Richardson, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix A. Mrs. Revere called the roll to ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement. Mr. Eley and Ms. Stinger were absent during the meeting and the vote, and Ms. Moss was absent for part of the meeting and for the vote.

Mrs. Leighty made a motion, seconded by Mr. Roberts, and agreed to unanimously by all Board members present, that the Board of Visitors direct the Rector to execute a personnel agreement based on the terms discussed by the Board in closed session.

Adjournment

There being no further items to discuss, the Rector declared the meeting adjourned at 8 p.m.

Approved: _____
Rector

Approved: _____
Secretary

Attachment: Appendix A