

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS
AUDIT COMMITTEE MEETING
MINUTES**

November 19, 2009

Present:

Daniel K. Steen '84, Chair
J. William Poole, Vice Chair
Russell H. Roberts
Nanalou W. Sauder '56, Rector, ex-officio
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

Jacob A. Belue, Assistant Attorney General
Ronald C. Forehand, Senior Assistant Attorney General
Tera D. Kovanes, Director of Internal Audit

Chairman Steen called the meeting of the Audit Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 11:40 a.m. Ms. Kovanes distributed a report on her current activities, and noted that final reports will be presented to the Board in February on the completed Titanium Schedule and Nuesoft audits and the Fire Alarm Suppression audit that is in process. In addition, she is investigating two fraud hotline calls and a management request regarding purchasing, following up on previous audit findings, and has attended two audit conferences at the University of Virginia.

Rector Sauder moved, seconded by Mr. Poole, that the Board go into Closed Meeting pursuant to Section 2.2-3711 (A) (1) for Personnel. Mrs. Corbin left the room. At the conclusion of the discussion, on a motion by Mrs. Sauder, seconded by Mr. Poole, and agreed to by all members present, the Committee came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Mrs. Sauder made a motion, seconded by Mr. Poole, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix A. Mrs. Sauder called the roll to ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement.

Adjournment

There being no further items to discuss, the Chair declared the meeting adjourned at 1 p.m.

Approved: _____
Chair, Audit Committee

Addendum: Appendix A

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS
ADVANCEMENT, COMMUNICATION, AND EXTERNAL AFFAIRS MEETING
MINUTES**

November 19, 2009

Present:

Patricia B. Revere '63, Chair
Princess R. Moss '83, Vice Chair
J. William Poole
Daniel K. Steen '84
Nanalou W. Sauder '56, Rector, ex-officio
Judy G. Hample, President, ex-officio
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

Other Board Members:

Russell H. Roberts
Pamela J. White '74

President's Cabinet:

Jay A. Harper, Provost
Richard V. Hurley, Vice President for Administration and Finance
Savatore M. Meringolo, Vice President for Advancement and University Relations
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer
Douglas N. Searcy, Vice President for Student Affairs
Khalil Yazdi, Vice President for Information Technology and Institutional Research

Other Staff:

Martha Morrison, Assistant Director of News and Public Information

Faculty Representative:

F. Douglas Holcombe, CGPS Faculty Representative to the Board

Student Representative:

Samantha Miller, President, Student Government Association

Other:

Jacob A. Belue, Assistant Attorney General
Ronald C. Forehand, Senior Assistant Attorney General

Absent:

Elizabeth F. Foster '69
Xavier R. Richardson

Chairwoman Revere called the meeting of the Advancement, Communication, and External Affairs Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 1:15 p.m. following an informal lunch in the Kalnen Inn. She introduced Dean of Admissions and Student Services Martin Wilder and Director of Marketing Jeanne Burkett, who presented a PowerPoint on new campus signage. Exterior and interior signs have been designed to enhance

campus beautification, improve way-finding, and promote consistency in messaging on the Fredericksburg and Stafford campuses. In addition, a new recreation field windscreen provides visibility for UMW along Route 1, and new banners featuring Monroe Hall and the Campanile have been designed to hang along Caroline Street.

Mr. Meringolo reported on fundraising, and noted that future reports will be presented on a quarterly basis rather than according to the Board's meeting schedule in order to compare year-to-year results. To date, annual giving this fiscal year has increased 14% compared to the same period last fiscal year.

Mr. Meringolo reviewed a proposed Gift Acceptance Policy to clarify and articulate the responsibilities of the University and the Foundation. The policy, which has been approved by the UMW Foundation Board Executive Committee as a draft, establishes guidelines for the solicitation, acceptance, and utilization of gifts in support of the University, including standards of ethical practice. Following a discussion of the policy, Ms. Moss made a motion, seconded by Mr. Poole and agreed to by all Committee members present, to recommend to the Board approval of the Gift Acceptance Policy.

Mr. Meringolo presented three scholarships for consideration. Ms Moss made a motion, seconded by Mr. Steen, and agreed to by all Committee members present, to recommend to the Board approval of the establishment of the Judith Hirschbiel Collison '68 Scholarship, Merrilyn Sawyer Dodson/Class of 1968 Scholarship, and Carma Lee Lewallen '81 Scholarship.

In the Alumni Relations report, Mr. Meringolo called attention to the regional alumni events in North and South Carolina, Arlington, and Newport News that were attended by President Hample, and noted that Homecoming attracted a large crowd of recent graduates.

In the University Relations report, Mr. Meringolo commented on the expanded use of online advertising and social networking due to deep budget cuts this fiscal year, which have deeply curtailed traditional advertising, printing, and direct mail. The marketing team is utilizing Twitter, Facebook, and YouTube, along with virtual publications and video testimonials, as low-cost methods of outreach.

Adjournment

There being no further items to discuss, the Chair thanked the presenters and declared the meeting adjourned at 1:55 p.m.

Approved: _____
Chair, Advancement, Communication, and External Affairs Committee

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS
STUDENT AFFAIRS COMMITTEE MEETING
MINUTES**

November 19, 2009

Present:

Xavier R. Richardson, Vice Chair
Princess R. Moss '83
Patricia B. Revere '63
Russell H. Roberts
Nanalou W. Sauder '56, Rector, ex-officio
Judy G. Hample, President, ex-officio
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

Other Board Members:

J. William Poole
Daniel K. Steen '84
Pamela J. White '74

President's Cabinet:

Jay A. Harper, Provost
Richard V. Hurley, Vice President for Administration and Finance
Savatore M. Meringolo, Vice President for Advancement and University Relations
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer
Douglas N. Searcy, Vice President for Student Affairs
Khalil Yazdi, Vice President for Information Technology and Institutional Research

Other Staff:

Martha Morrison, Assistant Director of News and Public Information

Faculty Representative:

F. Douglas Holcombe, CGPS Faculty Representative to the Board

Student Representative:

Samantha Miller, Student Government President

Other:

Jacob A. Belue, Assistant Attorney General
Ronald C. Forehand, Senior Assistant Attorney General

Absent:

Elizabeth F. Foster '69, Chair
Martha K. Leighty '75
C. Maureen Stinger '94

Vice Chairman Richardson called the meeting of the Student Affairs Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 2 p.m. He introduced Director of

Campus Recreation Mark Mermelstein, who presented a PowerPoint on campus recreation with Assistant Director of Campus Recreation Robert Liebau and Christopher Sions '10. Using the theme "Soarin' 2009-10," Mr. Mermelstein explained that campus recreation includes 19 sports clubs, group exercise, the fitness and wellness resource centers, and intramurals, the last of which increased 46% from 2007 to 2008 and included a 55% increase in female participation last year. The primary core value of Campus Recreation is customer service, and the staff relies on students to identify preferred clubs, exercise classes, fitness equipment, and other needs. Mr. Sions enthusiastically stressed the importance of campus recreation to build the Mary Washington experience and community for students.

Mr. Searcy reviewed the Honor Council report in the advance packet of materials and plans to celebrate Martin Luther King, Jr. Day in January. The James Farmer Multicultural Center is sponsoring events throughout the week. A highlight of the celebration will be a public address in Dodd Auditorium by Nikki Giovanni.

Mr. Searcy noted that the Office of Residence Life is working on improvements to the housing selection process, including an academic component and a process for Eagle Landing (the residence halls in Eagle Village). He added that conversations are beginning to occur with the Town And Gown committee to address student behavior in the local community. Mr. Searcy highlighted the successes of the fall intercollegiate athletic teams, and complimented the coaches on their philosophies regarding winning, developing relationships with students, creating engaged alumni, and recruiting new student athletes.

President of the Student Government Association Samantha Miller provided an overview of student activities, including Homecoming Carnival, Student Senate meetings to address student concerns, Senate strides in improving student safety, and Spring Spirit Week.

Adjournment

There being no further items to discuss, the Vice Chair thanked the presenters and commended the student leaders and Mr. Searcy on great work. He declared the meeting adjourned at 2:40 p.m.

Approved: _____
Vice Chair, Student Affairs Committee

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS
ADMINISTRATION, FINANCE, AND FACILITIES COMMITTEE MEETING
MINUTES**

November 19, 2009

Present:

Russell H. Roberts, Chair
Daniel K. Steen '84, Vice Chair
J. William Poole
Pamela J. White '74
Nanalou W. Sauder '56, Rector, ex-officio
Judy G. Hample, President, ex-officio
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

Other Board Members:

Princess R. Moss '83
Patricia B. Revere '63
Xavier R. Richardson

President's Cabinet:

Jay A. Harper, Provost
Richard V. Hurley, Vice President for Administration and Finance
Savatore M. Meringolo, Vice President for Advancement and University Relations
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer
Douglas N. Searcy, Vice President for Student Affairs
Khalil Yazdi, Vice President for Information Technology and Institutional Research

Other Staff:

Paul C. Messplay, Executive Director of Budget Analysis
Martha Morrison, Assistant Director of News and Public Information
Richard R. Pearce, Associate Vice President for Business and Finance
John P. Wiltenmuth III, Associate Vice President for Facilities

Faculty Representative:

F. Douglas Holcombe, CGPS Faculty Representative to the Board

Student Representative:

Samantha Miller, Student Government President

Other:

Jacob A. Belue, Assistant Attorney General
Ronald C. Forehand, Senior Assistant Attorney General

Absent:

Randall R. Eley

Chairman Roberts called the meeting of the Administration, Finance, and Facilities Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 2:45 p.m., and asked Mr. Hurley to present the financial report.

Mr. Hurley distributed a financial report for the period ending October 31, 2009, and noted that all revenues and expenditures are in line with projections for the educational and general fund, state auxiliary enterprises, comprehensive fee, and museums and cultural services. He also provided updates on the biennium budget planning and on budget reduction plans. Instructions to State agencies and institutions of higher education related to the development of the next biennium budget basically stated that unless something is an emergency or completely unavoidable, they are not to submit a request for new funds due to the State's financial condition. He and President Hample were successful in persuading the Secretary of Education that a request for operating funds for the Dahlgren campus falls into the category of "completely unavoidable" and, as a result, submitted a request for \$500,000 in general funds for fiscal year 2011 and \$1,500,000 for fiscal year 2012.

From fiscal year 2008 to fiscal year 2011, the University has experienced State budget reductions in excess of \$8 million. For the first time this year, budget reductions impacted all areas of the University, including the instructional side; the largest savings were realized with vacant positions and cuts to general operating savings.

Mr. Roberts asked Mr. Wiltenmuth to review campus construction and planned projects. Physical work on Lee Hall is complete, but negotiations with the general contractor continue in order to close out the job. Excavation of the building pad for the Anderson Center is completed, and footers for columns are being placed. UMW, the contractor, and the Architect/Engineer are working closely with the Eagle Village team to coordinate construction of the foundation for the pedestrian bridge tower and eventual construction of a retaining wall. Renovation of Klein Theatre is 50% complete; demolition and remediation work has begun on Monroe Hall; construction projects for Trinkle basement, Chandler, Studio 115 in duPont, and the James Monroe Museum are complete. A project has been initiated to relocate the Information Technology server equipment and rewire circuits in order to allow critical server units to be connected to an installed emergency generator. Planning for the Dahlgren Education and Research Center is dependent on the adjacent property owner for scheduling the construction entrance to the site. The Information and Technology Convergence Center will be placed on hold upon completion of preliminary design until additional funding is appropriated by the State.

Mr. Hurley provided an update on campus safety, explaining that each semester the Student Government Association sponsors a Campus Safety Walk with administrators to point out specific areas where the students believe improvements are needed to make them feel more secure. Bids were just opened for new lighting and emergency phones in locations identified in last year's walk. As a result of the fall walk, President Hample plans to appoint a task force to review and make recommendations on all aspects of campus safety. Additionally, a consultant will be hired to review and report on the UMW police and safety program, staffing, equipment, and training needs.

Mr. Hurley reviewed the proposed Identity Theft Prevention Program Policy pursuant to the Federal Trade Commission's Red Flags Rule. The purpose of the program is to proactively detect and respond to identity theft attempts in order to prevent them, particularly in the areas of student accounts for payment of tuition and fees including loans, all employee accounts for receipt of wages and reimbursed expenses, and UMW EagleOne accounts. Mr. Poole made a motion, seconded by Mr. Steen, and agreed to by all Committee members present, to recommend approval of the policy to the Board.

Mr. Hurley proposed a midyear tuition increase of \$100 for the Board's consideration to help offset the loss of over \$6.6 million (32%) in general fund support over the last three years. A similar action was taken by the Board of Visitors in October 2002 when the University's general fund allocation was reduced 27%. He distributed charts showing the distribution of rate increases for undergraduate residential and commuting and graduate students; incremental revenue is estimated at \$438,000 this fiscal year, and \$877,000 in 2010-11. The flat fee would be prorated for part-time students, and a portion of the revenue collected would be used for need-based financial aid. Mr. Hurley also distributed a comparison of undergraduate costs at Virginia State-supported four-year institutions, showing that UMW ranks 10 and 11, depending on the category of student, out of 15 schools. Mr. Roberts invited comments from Board members. Mr. Richardson commended the staff for developing a good model that will not impact the neediest students. Mr. Roberts made a motion that was agreed to by all Committee members present to recommend approval of a \$100 midyear tuition increase to the Board.

Adjournment

There being no further items to discuss, the Chair declared the meeting adjourned at 3:30 p.m.

Approved: _____
Chair, Administration, Finance, and Facilities Committee

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS MEETING
ACADEMIC AFFAIRS COMMITTEE MEETING
MINUTES**

November 19, 2009

Present:

Martha K. Leighty '75, Chair
Randall R. Eley
Pamela J. White '74
Nanalou W. Sauder '56, Rector, ex-officio
Judy G. Hample, President, ex-officio
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

Other Board Members:

Princess R. Moss '83
J. William Poole
Patricia B. Revere '63
Xavier R. Richardson
Russell H. Roberts
Daniel K. Steen '84

President's Cabinet:

Jay A. Harper, Provost
Richard V. Hurley, Vice President for Administration and Finance
Savatore M. Meringolo, Vice President for Advancement and University Relations
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer
Douglas N. Searcy, Vice President for Student Affairs
Khalil Yazdi, Vice President for Information Technology and Institutional Research

Other Staff:

Martha Morrison, Assistant Director of News and Public Information

Faculty Representatives:

F. Douglas Holcombe, CGPS Faculty Representative to the Board
Mary Rigsby, CAS Faculty Representative to the Board

Student Representative:

Samantha Miller, Student Government President

Other:

Jacob A. Belue, Assistant Attorney General
Ronald C. Forehand, Senior Assistant Attorney General

Absent:

C. Maureen Stinger, Vice Chair

Chairwoman Leighty called the meeting of the Academic Affairs Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 3:50 p.m. and called upon Dr.

Holcombe and Dr. Rigsby to present the Faculty Governance Report. The Academic Council at the Stafford campus and the Faculty Senate on the Fredericksburg campus first met separately, then together to discuss slight differences, and have returned a motion to the two committees. Approval is expected, which will be followed by elections for the Fall 2010 semester. The Council and Senate also were encouraged to express sentiments on the Strategic Plan, and both passed motions expressing appreciation for the open process. Mrs. Leighty thanked President Hample for her leadership with an inclusive process.

Dr. Harper recommended six faculty members as Jepson Fellows for the 2010-11 academic year. This program provides half-teaching loads to enable professional development, such as research or creative projects. Mrs. Revere made a motion, seconded by Rector Sauder, and agreed to by all Committee members present, to recommend appointments of the six faculty members to the Board for approval.

Dr. Harper reported on daily operations at the Gari Melchers Home and Studio at Belmont, noting that attendance in fiscal year '09 increased by 17% over 2008, but revenues at the museum shop decreased 11% due to the economy. In anticipation of lower sales and private contributions for fiscal year 2010, as well as the possibility of reductions in UMW/State funding, several cost-saving measures have been implemented.

Dr. Harper presented resolutions on behalf of the James Monroe Museum and Memorial Library for the Board's consideration, including acceptance of a gift of a Monroe land grant and approval of a loan of two Monroe items to the National First Ladies Library. Rector Sauder made a motion, seconded by Judge White, and agreed to by all Committee members present, to recommend to the Board acceptance of the gift. Judge White made a motion, seconded by Rector Sauder, and agreed to by all Committee members present, to recommend to the Board approval of the loan.

Dr. Harper provided a status report on the Southern Association of Colleges and Schools (SACS) accreditation affirmation, concluding that UMW is on pace with the process. Last January, UMW filed a Five-Year Report, which was followed in September with a Monitoring Report and additional information requested by the SACS liaison in October. The Monitoring Report will be reviewed at the SACS annual meeting in December, and an official response is expected in January 2010. Dr. Harper is preparing to appoint a faculty chair for the 2013 accreditation, which will be the first time that UMW has had to create a Quality Enhancement Plan (QEP). (The last accreditation for UMW was 2003; SACS began requiring the QEP in 2004.) A committee will be appointed to develop a topic for the QEP through an inclusive process; models can be found on the SACS web site.

Mrs. Revere moved, seconded by Rector Sauder, that the Board go into Closed Meeting pursuant to Section 2.2-3711 (A) (1) for the Personnel Docket recommendation to the Board of Visitors on November 20, 2009. At the conclusion of the discussion, on a motion by Rector Sauder, seconded by Judge White, and agreed to by all members present, the Committee came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Judge White made a motion, seconded by Rector Sauder, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix A. Mrs. Leighty called the roll to

ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement. Ms. Stinger was absent during the meeting and the vote.

Adjournment

There being no further items to discuss, the Chair declared the meeting adjourned at 4:30 p.m.

Approved: _____
Chair, Academic Affairs Committee

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS MEETING
MINUTES**

November 19, 2009

Present:

Randall R. Eley
Martha K. Leighty '75
Princess R. Moss '83
J. William Poole
Patricia B. Revere '63, Secretary
Xavier R. Richardson
Russell H. Roberts
Nanalou W. Sauder '56, Rector
Daniel K. Steen '84, Vice-Rector
Maureen Stinger '94
Pamela J. White '74

Also present:

Ronald C. Forehand, Senior Assistant Attorney General
Judy G. Hample, President, University of Mary Washington

Absent:

Elizabeth F. Foster '69

The Board of Visitors of the University of Mary Washington met after dinner at the President's home, Brompton, on November 19, 2009. Rector Sauder called the meeting to order at approximately 8:00 p.m. President Hample presented her goals for 2009-2010, and a discussion followed among Board members. After some questions were asked, a few suggestions were put forth.

Additional discussions took place regarding the need to increase faculty salaries, safety on campus, and the anticipated State budget cuts beyond the current ones.

Adjournment:

There being no further items on the evening's agenda, the Rector declared the meeting adjourned at approximately 9:25 pm.

Approved: _____
Rector

Approved: _____
Secretary

**UNIVERSITY OF MARY WASHINGTON
BOARD OF VISITORS MEETING
MINUTES**

November 20, 2009

Present:

Randall R. Eley
Martha K. Leighty '75
Princess R. Moss '83
J. William Poole
Patricia B. Revere '63, Secretary
Xavier R. Richardson
Russell H. Roberts
Nanalou W. Sauder '56, Rector
Daniel K. Steen '84, Vice-Rector
C. Maureen Stinger
Pamela J. White '74
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

Also present:

President and Cabinet:

Judy G. Hample, President
Jay A. Harper, Provost
Richard V. Hurley, Vice President for Administration and Finance
Savatore M. Meringolo, Vice President for Advancement and University Relations
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer
Douglas N. Searcy, Vice President for Student Affairs
Khalil Yazdi, Vice President for Information Technology and Institutional Research

Other Staff:

Martha Morrison, Assistant Director of News and Public Information

Faculty Representatives:

F. Douglas Holcombe, CGPS Faculty Representative to the Board
Mary Rigsby, CAS Faculty Representative to the Board

Other Faculty:

Nina Mikhalevsky, Chair, Strategic Planning Steering Committee

Other:

Jacob A. Belue, Assistant Attorney General
Ronald C. Forehand, Senior Assistant Attorney General

Absent:

Elizabeth F. Foster '69

On Friday, November 20, 2009, members of the Board of Visitors dined in the Rectors' Gallery of the Jepson Alumni Executive Center prior to the Board meeting. At 8:35 a.m., Rector Sauder

called the meeting of the Board of Visitors to order in the Minor Board Room. She called attention to the Request for UMW Foundation Funds Policy that was adopted by the Executive Committee at their meeting in October, and explained that the Foundation Board revised the policy to make it more specific. On motion by Mr. Poole and seconded by Mrs. Revere, the following resolution was unanimously approved:

RESOLVED by the Rector and Visitors of the University of Mary Washington that the Requests for UMW Foundation Funds Policy is hereby approved as presented. [Attached hereto as Appendix A]

Mrs. Revere moved, seconded by Mrs. Leighty, and agreed to by all members present that the Board go into Closed Meeting pursuant to Section 2.2-3711 (A) (3) for the acquisition of real estate. President Hample, Cabinet members, Mr. Belue, and Mr. Forehand remained for the discussion. At the conclusion of the discussion, on a motion by Mrs. Revere, seconded by Mr. Richardson, and agreed to by all members present, the Committee came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Mrs. Revere made a motion, seconded by Mr. Richardson, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix B. Mrs. Revere called the roll to ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement.

Mr. Hurley presented several items for the Board's consideration in order to provide guidance to the consultants currently developing a Master Plan for facilities for the next 10-15 years. Dr. Hample noted that the current levels of tuition and enrollment do not provide the resources to sustain three campuses. Issues include the need for revenue growth; the best use of University-owned land on and off campus; and the advisability of enrollment growth.

In order to grow revenue, the Board discussed the University reserve funds, the competitive level of current tuition, private giving, and projected revenue from Eagle Village. A Memorandum of Understanding is being developed between the University and the UMW Foundation to formalize the revenue stream from the Foundation to the University; Judge White noted that the UMW Foundation charter states that its mission is to support the University.

An interrelated question is how to fund residence hall facilities. Discussion focused on the practicality of renovating 17 residence halls, given the recent estimate of \$37 million to renovate the first two, compared to building new ones, and if building new, their optimum size and location. Mr. Hurley noted related considerations of academic space, large and growing deferred maintenance on the Fredericksburg campus, low staffing for cleaning that affects customer service, and the lack of any professional development opportunities for staff, which affects morale.

Board members agreed to consider a plan to grow enrollment up to 6,500 students on the Fredericksburg campus over the next 10-15 years in order to increase revenue and continue to attract quality students. The members asked for plans for various numbers of increase. Dr. Hample added that any plan would have to maintain the UMW trademark of close faculty interaction with students; thus enrollment growth would by necessity include growth of faculty as well.

Mr. Roberts made a motion, seconded by Ms. Moss, to approve the minutes for the September 17-18, 2009, meeting and the Executive Committee on October 21, 2009. The motion was passed unanimously.

Rector Sauder thanked Board members for their discussion, and noted that she is working on an orientation document for new Board members. She distributed copies of resolutions by the Faculty Senate and Academic Council in regard to the new UMW Strategic Plan.

President Hample highlighted her recent activities, including visits with members of the General Assembly and the Governor's office with the goal of including an operating budget for the Dahlgren campus in the Governor's budget. She noted that the master planning process is emulating that of the strategic planning with 32 sessions scheduled across the three campuses to solicit input from all constituencies. Dr. Hample announced that the new Associate Vice President for Communications will begin work on January 4, 2010, and there will be a keynote address in recognition of Martin Luther King, Jr. Day immediately following the Executive Committee meeting on January 20, 2010. In May, there will be two separate commencement ceremonies: the graduate ceremony is scheduled at 7:30 p.m. on Friday, May 7, in Dodd Auditorium, followed by a reception at the Jepson Alumni Executive Center, and the undergraduate ceremony is at 9 a.m. on Saturday, May 8, 2010. A Campus Safety Taskforce is being appointed, and cochairs Rick Hurley and Doug Searcy will present a series of recommendations with cost estimates in the spring. In response to angst regarding change and budget reductions, Dr. Hample plans to increase communication between the administration and campus through monthly Conversations with the Provost; open meetings with the President several times each semester for faculty; meetings twice each semester with the President for Cabinet members' direct reports; and periodic electronic communications titled "Happenings" from the President to the campus community.

In his report on behalf of the faculty at the College of Graduate and Professional Studies (CGPS), Academic Council Chair Holcombe noted that faculty at CGPS are busy studying the nearly complete plan for faculty governance and working on plans for the Colleges of Business and Education. There is high anxiety regarding the effect of proposed changes on the student body as they transition to the new colleges and on alumni, who graduated from the College of Graduate and Professional Studies.

Rector Sauder called upon the Chair of each Board Committee to make reports.

Mrs. Leighty made a motion, seconded by Mr. Roberts, for the following resolution that was unanimously approved:

RESOLVED by the Rector and Visitors of the University of Mary Washington that six faculty members recommended as Jepson Fellows for the 2010-2011 academic year are hereby approved as follows:

Ben Odhiambo Kisila, Associate Professor, Department of Earth and Environmental Sciences
Jeremy Larochell, Assistant Professor, Department of Modern Foreign Languages (Spanish)
Emile Lester, Assistant Professor, Department of Political Science and International Affairs

Jessica Locke, Assistant Professor, Department of Modern Foreign Languages (Spanish)
Maya Mathur, Assistant Professor, Department of English, Linguistics, and Communication
(English)
Charles Sharpless, Associate Professor, Department of Chemistry

On motion by Mrs. Leighty and seconded by Mrs. Revere, the following resolution was unanimously approved:

RESOLVED by the Rector and Visitors of the University of Mary Washington that the acceptance of a gift of a Land Grant signed by Governor James Monroe in 1800 is hereby approved.

On motion by Mrs. Leighty and seconded by Mr. Poole, the following resolution was unanimously approved:

RESOLVED by the Rector and Visitors of the University of Mary Washington that loans by the James Monroe Museum and Memorial Library of a chocolate pot and blinder ornaments to the National First Ladies Library, Canton, Ohio, for the period from February 1, 2010, to November 15, 2010, are hereby approved.

| | |
|-------------|--------------------------|
| JM76.158 | Monroe Chocolate Pot |
| JM76 122A&B | Monroe Blinder Ornaments |

On motion by Mrs. Leighty and seconded by Mr. Roberts, the following resolution was unanimously approved:

RESOLVED by the Rector and Visitors of the University of Mary Washington that the Personnel Docket for Teaching/Instructional Faculty at the College of Arts and Sciences and the College of Graduate and Professional Studies is hereby approved as presented. [Attached hereto as Appendix C.]

Mrs. Leighty called upon President Hample to present the UMW Strategic Plan. Dr. Hample stated that the proposed Strategic Plan represents the best thinking of a committee who worked for nearly a year and involved more than 500 constituents to outline the academic and programmatic directions for the University for the next five years. Dr. Hample made no changes to the document she received from the Strategic Planning Committee. The overarching question is to resolve UMW's identity, which entails several issues. When the institution's name was changed in 2004, the affiliation with SACS also changed to a master's-level institution, which has new and more requirements and issues that have never been addressed. Furthermore, in the last decade, UMW has grown from one campus to three, each with a different mission that remains to be coordinated with the Fredericksburg campus. There are also three significantly different types of students, with full-time, residential, four-year students at Fredericksburg, part-time, commuter students ranging from age 18 to 80 at Stafford, and a combination at Dahlgren. In addition, there will be changing demographics among high school graduates over the next decade, including in Virginia a slight increase in African-American and Latino students and decline among Caucasians. Finally, a recurring question involves the role of the liberal arts.

Dr. Hample thanked Dr. Mikhalevsky, Dr. Holcombe, and Dr. Rigsby for their work, and noted that the next step is to outline the cost and priorities over the next five years. Dr. Hample is committed to accomplishing as much of the plan as possible. On January 13, 2010, she plans to present a State of the University speech that will address priorities and seek feedback for presentation to the Board at their February meeting. In February, she will present an 18-month to two-year Implementation Plan and outline for the next two to three years.

Following comments by individual Board members, on motion by Mrs. Leighty and seconded by Mrs. Revere, the following resolution was unanimously approved with one revision: Mr. Poole noted that out-of-state enrollment has declined from 25% to 20%.

RESOLVED by the Rector and Visitors of the University of Mary Washington that the UMW Strategic Plan, 2009-2014, is hereby approved as presented.

Mrs. Revere reported on the signage presentation to the Advancement, Communication, and External Affairs Committee, a project that was funded by the Campus Beautification Fund.

On motion by Mrs. Revere and seconded by Mr. Roberts, the following resolution was unanimously approved:

RESOLVED by the Rector and Visitors of the University of Mary Washington that the UMW Foundation and the University of Mary Washington Gift Acceptance Policy is hereby approved. [Attached hereto as Appendix D.]

On motion by Mrs. Revere and seconded by Mr. Roberts, the following resolution was unanimously approved:

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Marilyn Sawyer Dodson/ Class of 1968 Scholarship is established. The selection of recipients will be guided by the following criteria:

Selection of Recipient

1. The scholarship shall be awarded annually to a rising junior or senior student who has declared a major in mathematics.
2. The scholarship is renewable annually, provided the recipient maintains a cumulative grade point average of 2.7 or above on a 4.0 grade point system.
3. Preference shall be given to a student with financial need.
4. Selection of the recipient shall be made by the institution's chief academic officer in consultation with the professional staff of the Office of Financial Aid.

5. In the event that no applicant completely meets the above criteria, the University shall be permitted to award the scholarship to the student most closely meeting the spirit of the criteria.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of G. Stephen Dodson in establishing this scholarship in honor of his wife, Marilyn Sawyer Dodson and the Class of 1968. Marilyn Sawyer Dodson graduated from Mary Washington College in 1968 with a Bachelor of Science degree in Mathematics and earned her Master of Science in Education with an emphasis in High School Mathematics from Old Dominion University in 1981. Marilyn has been active in both local and national alumni activities for Mary Washington since graduating, holding offices on both boards. Attending Mary Washington gave Marilyn the opportunity to grow both academically and socially. This legacy is what Steve and Marilyn Dodson hope to foster with the awarding of this scholarship.

On motion by Mrs. Revere and seconded by Mr. Roberts, the following resolution was unanimously approved:

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Carma Lee Lewallen '81 Scholarship is established. The selection of recipients will be guided by the following criteria:

Selection of Recipients

1. The scholarship shall be awarded annually to students with demonstrated financial need.
2. Special consideration shall be given to students with mobility impairments or with a learning disability.
3. Selection of the recipient shall be made by the institution's chief academic officer in consultation with the professional staff of the Office of Financial Aid and the Director of Disability Services.
4. In the event that no applicant completely meets the above criteria, the University may award the scholarship to the student most closely meeting the spirit of the criteria.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of the family and friends of Carma Lee Lewallen in establishing this scholarship in her memory. Ms. Lewallen graduated from Mary Washington College in 1983 with a Bachelor of Science degree in biology and a thirst for excellence that sustained her throughout her life. A 1985 accident broke her back but not spirit. Paralyzed from the waist down, she continued to excel in the sports she loved – basketball and tennis – from her wheelchair, achieving national ranking in the latter. Despite many surgeries and constant pain, she remained active throughout her life, adding biking, kayaking and pushing the Virginia Beach boardwalk to her many outdoor activities. Carma Lee was also a passionate musician and music lover. She began playing the trumpet at an early age

and continued to play her entire life. She was a member of the Richmond (VA) Concert Band in the early 1990's and is remembered by fellow band members as "full of life and adventure." Carma Lee loved to challenge herself, mind and body, and she encouraged others to do the same. After her passing in August 2007, her family and friends sought a way to enable others in circumstances similar to Carma Lee's to push themselves to the same levels of achievement that she sought and attained. With the establishment of this scholarship, her quest for knowledge and her indomitable spirit will live on in future generations of Mary Washington students.

On motion by Mrs. Revere and seconded by Ms. Moss, the following resolution was unanimously approved:

RESOLVED by The Rector and Visitors of the University of Mary Washington that the Judith Hirschbiel Colison '68 Scholarship is established. The selection of recipients will be guided by the following criteria:

Selection of Recipient

1. The scholarship shall be awarded to students with demonstrated financial need and shall be renewable provided the student remains in good academic standing.
2. Special consideration shall be given to students from the Southeastern region of Virginia, specifically the communities of Virginia Beach, Norfolk, Chesapeake, Portsmouth and Suffolk.
3. Selection of the recipient shall be made by the institution's chief academic officer in consultation with the professional staff of the Office of Financial Aid.
4. In the event that no applicant completely meets the above criteria, the University will be permitted to award the scholarship to the student most closely meeting the spirit of the criteria.

BE IT FURTHER RESOLVED that the Board appreciates the generosity of Judith Hirschbiel Colison in establishing this scholarship through a bequest. Ms. Colison graduated from Mary Washington College in 1968 with a Bachelor of Science degree in mathematics. She later married Drew Colison, and they both had meaningful careers in service to their country in Network Operations of the Defense Contract Audit Agency. She retired in 1998 after nearly 30 years of dedicated service. Ms. Colison was also a longtime volunteer at Potomac Hospital in Woodbridge. Ms. Colison valued her experience at Mary Washington College and wished to assist students who are entering the university. She had fond memories of her academic experience including the excellent faculty and lifelong friendships with classmates. She established this scholarship to allow future generations of Mary Washington students to benefit from a similar educational experience.

Mr. Richardson reported that the Student Affairs Committee discussed all of the items noted on the agenda and had no action items. He announced that Nikki Giovanni will be the keynote

speaker on January 20, 2010, in recognition of Martin Luther King, Jr. Day. This concluded his report.

Mr. Roberts noted that the Administration, Finance, and Facilities Committee reviewed UMW financial reports and that budgets are where expected at this point in the fiscal year. The Governor will announce his budget on December 18, 2009. Mr. Roberts briefly explained other items discussed in committee, including the Identity Theft Prevention Program, which is required by the Federal Trade Commission.

On motion by Mr. Roberts and seconded by Judge White, the following resolution was adopted unanimously:

RESOLVED by the Rector and Visitors of the University of Mary Washington that a mid-year tuition increase of \$100 per full-time student (prorated for part-time students), with a portion of the revenue collected used for need-based financial aid, is hereby approved.

On motion by Mr. Roberts and seconded by Ms. Stinger, the following resolution was adopted unanimously:

RESOLVED by the Rector and Visitors of the University of Mary Washington that the Identity Theft Prevention Program Policy is hereby approved as presented. [Attached hereto as Appendix E.]

Rector Sauder called upon Dr. Rigsby for the College of Arts and Sciences faculty report. She commented that faculty are pleased with the progress establishing the University Faculty Council and with their involvement in the Strategic Planning Process. Some faculty are worried about the budget. Mr. Roberts complimented Dr. Rigsby and Dr. Holcombe on the way in which they have worked together as a team.

Mr. Steen reported that the Audit Committee met with the Internal Auditor and heard a routine report on audit activities and conferences.

Mrs. Revere moved, seconded by Ms. Moss and agreed to by all members present, that the Board go into Closed Meeting pursuant to Section 2.2-3711 (A) (1) for Personnel Issues. Dr. Hamble, Mr. Belue, and Mr. Forehand remained in the room. At the conclusion of the discussion, on a motion by Mrs. Revere, seconded by Ms. Moss, and agreed to by all members, the Board of Visitors came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Mrs. Revere made a motion, seconded by Ms. Moss, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix F. Mrs. Revere called the roll to ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement.

Adjournment

There being no further items to discuss, the Rector declared the meeting adjourned at 2:53 p.m.

Approved: _____
Rector

Approved: _____
Secretary

Attachments: Appendices A-F

- A. Requests for UMW Foundation Funds Policy
- B. Closed Meeting Certification
- C. Personnel Docket
- D. Gift Acceptance Policy
- E. Identity Theft Prevention Program Policy
- F. Closed Meeting Certification