

**UNIVERSITY OF MARY WASHINGTON  
BOARD OF VISITORS**

**ADVANCEMENT, COMMUNICATION, AND EXTERNAL AFFAIRS MEETING  
MINUTES**

**April 8, 2010**

**Present:**

Patricia B. Revere '63, Chair  
Princess R. Moss '83, Vice Chair  
Mary J. Berry  
J. William Poole  
Xavier R. Richardson  
Daniel K. Steen '84  
Nanalou W. Sauder '56, Rector, ex-officio  
Richard V. Hurley, Acting President, ex-officio  
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

**Also present:**

Other Board Members:

Martha K. Leighty '75  
Russell H. Roberts  
Pamela J. White '74

President's Cabinet:

Jay A. Harper, Provost  
Salvatore M. Meringolo, Vice President for Advancement and University Relations  
Nina V. Mikhalevsky, Acting Chief Information Officer  
Douglas N. Searcy, Vice President for Student Affairs

Other Staff:

George W. Farrar, Associate Vice President of University Relations and Communication  
Tera D. Kovanes, Director of Internal Audit

Other:

Ronald C. Forehand, Senior Assistant Attorney General

Chairwoman Revere called the meeting of the Advancement, Communication, and External Affairs Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 3:33 p.m. Mr. Meringolo reported on fundraising activities and planning. He distributed copies of the *University of Mary Washington Endowments 2010*, which is published annually for the Scholarship Luncheon and, for the first time, includes nonscholarship endowments.

Mr. Meringolo also provided copies of a PowerPoint presentation developed for the University of Mary Washington (UMW) Foundation Board on prospect modeling and wealth screening using Target Analytics, a new quantitative software tool designed to analyze data to assist advancement staff in focusing their efforts. Immediate goals are to identify constituents most likely to give a major and/or planned gift to UMW; to target annual fund asks more strategically

in order to increase gift size and overall dollars raised; and to uncover hard assets, philanthropic ties, and relationships of top prospects. For example, the software identified more than 12,000 prospects for planned giving compared to only 8,000 previously identified; thus the *Heritage Newsletter* distribution will be increased significantly.

Mr. Meringolo distributed a 10-year Fundraising Retrospective (2001-10). He noted consideration is being given to a giving requirement for the Parents Council, and announced a new million-dollar estate gift that will fund another Washington Scholar and a Summer Research Scholar, among other designations.

Mrs. Revere presented for consideration the terms of agreement for two scholarships and two endowments. Mr. Steen made a motion, seconded by Ms. Moss, and agreed to by all Committee members, to recommend to the Board approval of the establishment of the Susan Mulholland Breedin '86 Scholarship (\$13,142); Janet J. DeShazo Scholarship (\$20,000); Wendy Shadwell '63 Program Endowment in Art History (\$43,750); and Wendy Shadwell '63 Program Endowment in British Literature (\$43,750).

In his Alumni Relations report, Mr. Meringolo suggested that the Alumni Board take leadership on the consideration of revitalizing alumni chapters, and noted that recent receptions in Alexandria and Virginia Beach have attracted strong numbers as Mr. Hurley has been reintroduced as Acting President. The Reunion Weekend 2010 brochure was distributed.

During his University Relations report, Mr. Meringolo noted that the position for Webmaster will remain open until it's decided what platform to use at UMW. He also mentioned recent efforts to attract out-of-area media coverage. Mr. Hurley commented on a relationship developed by Dr. Martin Wilder, Dean of Enrollment Management and Student Services, with a *Chronicle* reporter.

### **Adjournment**

There being no further items to discuss, the Chair declared the meeting adjourned at 4:40 p.m.

Approved: \_\_\_\_\_  
Chair, Advancement, Communication, and External Affairs Committee

**UNIVERSITY OF MARY WASHINGTON  
BOARD OF VISITORS**

**AUDIT COMMITTEE MEETING  
MINUTES**

**April 8, 2010**

**Present:**

Daniel K. Steen '84, Chair  
J. William Poole, Vice Chair  
Russell H. Roberts  
Nanalou W. Sauder '56, Rector, ex-officio  
Richard V. Hurley, Acting President  
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

**Also present:**

Other Board Members:

Mary J. Berry  
Martha K. Leighty '75  
Princess R. Moss '83  
Patricia B. Revere '63  
Xavier R. Richardson  
Pamela J. White '74

President's Cabinet:

Jay A. Harper, Provost  
Salvatore M. Meringolo, Vice President for Advancement and University Relations  
Nina V. Mikhalevsky, Acting Chief Information Officer  
Douglas N. Searcy, Vice President for Student Affairs

Other Staff:

George W. Farrar, Associate Vice President of University Relations and Communication  
Tera D. Kovanes, Director of Internal Audit

Other:

Ronald C. Forehand, Senior Assistant Attorney General

Chairman Steen called the meeting of the Audit Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 4:40 p.m. Ms. Kovanes presented her completed audit report for the Fire Alarm System, stating that the system was properly tested. Mr. Roberts requested that in the future, Ms. Kovanes personally accompany the contractor, Convergent Technologies, for the testing rather than rely on staff interviews and inspection reports.

Ms. Kovanes presented a status report on activities of the Internal Audit Department since February and reviewed upcoming plans, which include audits of the Cashier's Office and Brompton.

Mr. Poole made a motion, seconded by Mr. Roberts, that the Committee go into Closed Meeting pursuant to Section 2.2-3711 (A) (1) for Personnel. Everyone left the room with exception of Ms. Kovanis and Mr. Forehand. At the conclusion of the discussion, on a motion by Mr. Poole, seconded by Mr. Roberts, and agreed to by all members present, the Committee came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Mr. Poole made a motion, seconded by Mr. Roberts, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix A. Mr. Steen called the roll to ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement.

Mr. Roberts noted the addition of the Internal Audit Charter to the Committee agenda and distributed copies showing the following revision in the section labeled Independence:

The Director of Internal Audit reports directly to the Audit Committee while administratively attached to the President's Office as it relates to day-to-day activities.

Mr. Roberts moved, Mrs. Sauder seconded, and all members agreed to recommend to the Board adoption of the revised Internal Audit Charter.

### **Adjournment**

There being no further items to discuss, the Chair declared the meeting adjourned at 5:25 p.m.

Approved: \_\_\_\_\_  
Chair, Audit Committee

Addendum: Appendix A

**UNIVERSITY OF MARY WASHINGTON  
BOARD OF VISITORS**

**ACADEMIC AFFAIRS COMMITTEE MEETING  
MINUTES**

**April 9, 2010**

**Present:**

Martha K. Leighty '75, Chair  
C. Maureen Stinger, Vice Chair  
Randall R. Eley  
Pamela J. White '74  
Nanalou W. Sauder '56, Rector, ex-officio  
Richard V. Hurley, Acting President, ex-officio  
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

**Also present:**

Other Board Members:

Mary J. Berry  
Princess R. Moss '83  
J. William Poole  
Patricia B. Revere '63  
Xavier R. Richardson  
Russell H. Roberts  
Daniel K. Steen '84

President's Cabinet:

Jay A. Harper, Provost  
Salvatore M. Meringolo, Vice President for Advancement and University Relations  
Nina V. Mikhalevsky, Acting Chief Information Officer  
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer  
Douglas N. Searcy, Vice President for Student Affairs

Faculty Representatives:

Jane Huffman, Chair of CGPS Academic Council

Student Representative:

Samantha Miller, Student Government President

Other Faculty and Staff:

Meta R. Braymer, Dean of Graduate and Professional Studies  
George W. Farrar, Associate Vice President of University Relations and Communication  
Tera D. Kovanes, Director of Internal Audit  
Keith E. Mellinger, Associate Professor of Mathematics and Department Chair  
John T. Morello, Associate Provost  
Larry W. Penwell, Executive Director of the College of Business  
Marie P. Sheckles, Professor of Education and Department Chair  
Martin A. Wilder, Jr. Dean of Enrollment Management and Student Services

Other:

Ronald C. Forehand, Senior Assistant Attorney General  
Gary Nuckols, UMW Foundation Attorney

Chairwoman Leighty called the meeting to order in the Minor Board Room of the Jepson Alumni Executive Center at 8:32 a.m. Provost Harper announced the successful close of the search for a Dean of the College of Arts and Sciences with the hiring of Richard Finkelstein. Currently Chair of the English Department at SUNY Geneseo, Dr. Finkelstein will begin work at the University of Mary Washington on June 25, 2010.

Dr. Harper stated that he charged the academic department chairs of the College of Arts and Sciences with the development of a strategic plan in accordance with the University of Mary Washington (UMW) Strategic Plan adopted by the Board of Visitors last November. A report is due in April following two open forums for the faculty.

Regarding the status of Southern Association of Colleges and Schools (SACS) Reaffirmation, Dr. Harper noted that SACS responded to the UMW Interim Five-Year Report with three questions. Two of the responses by UMW in September were deemed satisfactory when SACS met in December, but additional information was requested for the third regarding the credentials of the Master of Business Administration program director. That information was submitted this week. Also, Directors of the SACS Self Study and the Quality Enhancement Plan (QEP) have been identified and will be announced next month. Dr. Harper explained that the QEP is not new to SACS, but this is the first time that UMW has been required to submit one. The full University community will be engaged in determining the subject to be explored in the QEP.

Dr. Mellinger discussed the Summer Enrichment Program introduced for high school students. It will include a variety of workshops in English, Mathematics, and Geography. Brochures have been mailed to all regional schools, but additional marketing is needed.

Dr. Wilder reviewed admission numbers to date for Fall 2010 and the extensive programming underway for admitted and prospective students, including Discovery Days, Destination UMW days, and Celebrating Cultural Diversity Weekend. While the number of total freshman applications and of paid deposits are slightly higher than this time last year, a lower number of out-of-state applicants is of concern. Therefore, the Admissions staff is focusing attention on the out-of-state yield.

Dr. Harper presented a proposed structure for the three academic colleges that were approved by the Board as part of the UMW Strategic Plan for Arts and Science, Business, and Education. The new Colleges of Business and Education will be formed by joining the departments of Business Administration and Education from the College of Arts and Sciences (CAS) with related instructional programs and resources from the same disciplinary areas currently housed within the College of Graduate and Professional Studies (CGPS). Twenty departments will remain in Arts and Sciences and report administratively to the Dean. Dr. Harper reviewed the CAS mission and goals, which have been reviewed by all of the academic departments.

The College of Education has adopted the motto: “Preparing Knowledgeable, Responsive, and Reflective Professionals.” Dr. Harper commended the faculty on both campuses for working together to develop a rationale, five goals, a mission statement, and governance structure under a soon-to-be hired dean. The programs are grounded in a strong liberal arts curriculum and will emphasize school-based experiences and partnerships among faculty, local teachers, administrators, and students, who will be constantly challenged to respond thoughtfully to the changing nature of learning in the 21<sup>st</sup> century.

The College of Business motto is “Firmly rooted in the Liberal Arts.” Dr. Harper reviewed the mission and the structure under the dean, and described the college as a work-in-progress, with the ultimate goal of accreditation in approximately seven years.

Dr. Harper reviewed plans for a Division of Professional Development and Regional Engagement to house programs currently managed by the CGPS that do not fit easily within either the College of Business or College of Education. The mission of the Division is to support regional economic development, community engagement, and professional advancement through quality programs and services; it will not develop or manage degree programs. Organizationally, the Division will be led by Dr. Braymer, who will be named Associate Provost.

Dr. Braymer provided an update to the number of CGPS graduates from 2001 to 2010, including 466 Bachelor of Professional Studies degrees; 761 Master of Education degrees; 413 Master of Business Administration degrees; 15 Master of Science in Management Information Systems degrees; and three dual MBA and MSMIS degrees for a total of 1,658.

On motion by Ms. Stinger, seconded by Judge White, Committee members voted unanimously to recommend to the Board the adoption of the structure of the three colleges. On motion by Ms. Stinger, seconded by Judge White, Committee members voted unanimously to recommend to the Board the establishment of the Division of Professional Studies and Regional Engagement. On motion by Ms. Stinger, seconded by Mrs. Sauder, Committee members voted unanimously to recommend to the Board the dissolution of the College of Graduate and Professional Studies. Acting President Hurley commented on the historic nature of this momentous decision and commended Dr. Harper and the faculty for all of their work.

Dr. Harper reported there will be a University Faculty Council for the three colleges to replace the existing CAS Faculty Senate and CGPS Academic Council. The University faculty governance structure is described in the proposed *UMW Faculty Handbook 2010-11*. Some Board members expressed concern with words “escape responsibility” in 2.2.4 of the proposed handbook, the lack of gender-neutral language, and the words “advised against” in language added to 4.7.3 regarding amorous relationships. Following assurance that the 2010-11 Handbook is intended for one year only, and with a recommendation that the University attorney be consulted on the language used in 4.7.3, which was derived from a policy in the Office of Human Relations, Judge White made a motion, seconded by Ms. Stinger, and approved by all Committee members, to recommend to the Board approval of the *UMW Faculty Handbook 2010-11*.

Mrs. Revere made a motion, seconded by Judge White, that the Board go into Closed Meeting pursuant to Section 2.2-3711 (A) (1) and 2.2-3711 (A) (7) of the Code of Virginia to discuss the Personnel Docket and for legal advice. Everyone left the room except the President, Cabinet members, Mr. Nuckols, and Mr. Forehand. At the conclusion of the discussion, on a motion by Mrs. Revere, seconded by Ms. Stinger, and agreed to by all members present, the Board came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Mrs. Revere made a motion, seconded by Ms. Stinger, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix A. Mrs. Revere called the roll to ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement.

Mrs. Leighty made a motion, seconded by Mrs. Revere, to recommend approval of the personnel docket, as presented, for the College of Arts and Sciences and the College of Graduate and Professional Studies to the Board of Visitors for approval.

### **Adjournment**

There being no further items to discuss, the Chair declared the meeting adjourned at 10:30 a.m.

Approved: \_\_\_\_\_  
Chair, Academic Affairs Committee

Addendum: Appendix A



**UNIVERSITY OF MARY WASHINGTON  
BOARD OF VISITORS**

**ADMINISTRATION, FINANCE, AND FACILITIES COMMITTEE MEETING  
MINUTES**

**April 9, 2010**

**Present:**

Russell H. Roberts, Chair  
Daniel K. Steen '84, Vice Chair  
Randall R. Eley  
J. William Poole  
Pamela J. White '74  
Nanalou W. Sauder '56, Rector, ex-officio  
Richard V. Hurley, Acting President, ex-officio  
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

**Also present:**

Other Board Members:

Mary J. Berry  
Martha K. Leighty  
Princess R. Moss '83  
Patricia B. Revere '63  
Xavier R. Richardson  
C. Maureen Stinger

President's Cabinet:

Jay A. Harper, Provost  
Salvatore M. Meringolo, Vice President for Advancement and University Relations  
Nina V. Mikhalevsky, Acting Chief Information Officer  
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer  
Douglas N. Searcy, Vice President for Student Affairs

Other Staff:

Courtney Chapman, Assistant Director of Multicultural Student Affairs  
George Farrar, Associate Vice President for University Relations and Communication  
Tera Kovanes, Internal Auditor  
Paul C. Messplay, Executive Director of Budget Analysis  
Richard R. Pearce, Associate Vice President for Business and Finance  
John P. Wiltenmuth III, Associate Vice President for Facilities

Faculty Representative:

Jane Huffman, Chair of CGPS Academic Council

Student Representatives:

Sarah Payne, Honor Council President 2009-10  
Samantha Miller, Student Government President 2009-10  
Ashley Nixon, Student Government President 2010-11  
Sarah, Honor Council President 2010-11

Other: Ronald C. Forehand, Senior Assistant Attorney General

Chairman Roberts called the meeting of the Administration, Finance, and Facilities Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 10:30 a.m. Mr. Hurley reviewed the financial report for the period ending February 28, 2010, noting that he expects the educational and general fund, state auxiliary enterprises, comprehensive fee, and museums and cultural services to be in budget at the end of the year.

Regarding the project at Dahlgren, Mr. Hurley reported that the contractor has guaranteed the budget and expects to break ground in July if Walmart constructs the shared access road on schedule. Mr. Hurley is meeting with Secretary of Education Morris and eventually with the Governor as well as with federal legislators to seek operating support during the next legislative session.

Mr. Wiltenmuth reviewed campus construction and planned projects. He commented on the successful completion of the Klein Theatre renovation, and noted that the Monroe Hall project is on schedule. Randolph and Mason Halls will be renovated simultaneously, beginning this summer.

Mr. Hurley reported that consultants for the University of Mary Washington (UMW) Master Plan are at the stage where solutions to identified issues are being proposed to the Master Plan Steering Committee. The first draft of the plan will be presented to the Board of Visitors in July.

Mr. Hurley provided an analysis of the adopted General Assembly Conference Committee budget presented to the Governor for his approval as it relates to the University of Mary Washington, including compensation for employees, the operating budget, and capital outlay.

The President's Task Force on Campus Security was formed in January, co-chaired by Mr. Hurley and Mr. Searcy, and charged with identifying where improvements could be made and making corresponding recommendations. Mr. Hurley noted that the Task Force comprises UMW faculty, staff, and students, as well as the chiefs of police from the College of William & Mary and George Mason University and the head of security from Germanna Community College. Their report will be provided in May.

Mr. Messplay provided a PowerPoint presentation on options for tuition and fees in fiscal year (FY) 2010-11 to offset State budget reductions of \$8 million between 2007 and 2012, unavoidable cost increases, prior UMW commitments, and other budget priorities. The aforementioned Conference Committee budget developed by the General Assembly proposes significant demands for expenditures, including a possible faculty and staff bonus in December 2010, over half of which must be supported from tuition and fee revenue; a partially unfunded increase in employer contributions for health insurance; a reduction of state funding support for the Eminent Scholars program; an increased capital outlay fee charged to out-of-state students; and an elimination of interest earnings on auxiliary cash balances. Prior commitments at UMW include additional funding for Diversity Scholarships and the Library; other budget priorities include costs related to SACS reaffirmation and Strategic Plan initiatives; and there are

unavoidable cost increases for utilities, leases, licenses, and contractual arrangements. These costs total \$3.6 million in FY 2011, which would require a tuition and fee increase of approximately 8.9% to fund completely. In addition, there are considerations for future years, including the end of federal stimulus funding and another state budget reduction in general fund support in FY 2012 while operating expenditures continue to increase. Mr. Messplay concluded that a rate increase between 7.5% and 10% might be required for 2010-11 based on these preliminary budget estimates for FY 2011 and the budget outlook for 2012.

A comparison with other Virginia institutions showed that UMW is in the bottom third with regard to in-state and out-of-state tuition and fees. Mr. Messplay recalled recent actions of the Board that approved a mid-year \$100 tuition increase in 2009-10 and a 5% increase for meal plans in 2010-11, noting that across-the-board increases have increased out-of-state tuition significantly, which can have a negative impact on the ability to attract those students. Therefore, he presented alternative approaches basing tuition increases for out-of-state students on a flat dollar amount rather than an across-the-board percentage. Recommendations will be presented to the Board in May.

Mr. Steen moved, Mrs. Sauder seconded, and all Committee members agreed to recommend to the Board ratification of the Executive Committee action on March 17, 2010, approving a one-time rate revision to the Eagle Landing Apartment Rates in 2010-11.

### **Adjournment**

There being no further items to discuss, the Chair declared the meeting adjourned at 11:45 a.m.

Approved: \_\_\_\_\_  
Chair, Administration, Finance, and Facilities Committee

**UNIVERSITY OF MARY WASHINGTON  
BOARD OF VISITORS**

**STUDENT AFFAIRS COMMITTEE MEETING  
MINUTES**

**April 9, 2010**

**Present:**

Xavier R. Richardson, Vice Chair  
Mary J. Berry  
Martha K. Leighty  
Princess R. Moss '83  
Patricia B. Revere '63  
Russell H. Roberts  
C. Maureen Stinger '94  
Nanalou W. Sauder '56, Rector, ex-officio  
Richard V. Hurley, Acting President, ex-officio  
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

**Also present:**

Other Board Members:

J. William Poole  
Daniel K. Steen '84  
Pamela J. White '74

President's Cabinet:

Jay A. Harper, Provost  
Salvatore M. Meringolo, Vice President for Advancement and University Relations  
Nina V. Mikhalevsky, Acting Chief Information Officer  
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer  
Douglas N. Searcy, Vice President for Student Affairs

Other Staff:

Courtney Chapman, Assistant Director of Multicultural Student Affairs  
George Farrar, Associate Vice President for University Relations and Communication  
Tera Kovanes, Internal Auditor  
Paul C. Messplay, Executive Director of Budget Analysis  
Richard R. Pearce, Associate Vice President for Business and Finance

Faculty Representative:

Jane Huffman, Chair of CGPS Academic Council

Student Representatives:

Sarah Payne, Honor Council President 2009-10  
Samantha Miller, Student Government President 2009-10  
Ashley Nixon, Student Government President 2010-11  
Sarah, Honor Council President 2010-11

Other:

Ronald C. Forehand, Senior Assistant Attorney General

Charles Reed, student presenter

Chairman Richardson called the meeting of the Student Affairs Committee to order in the Minor Board Room of the Jepson Alumni Executive Center at 11:45 a.m. Ms. Chapman distributed assorted posters and brochures and provided a PowerPoint presentation showcasing activities and programs in multicultural student affairs and the James Farmer Multicultural Center. Their mission is to increase students' awareness and knowledge of diversity issues and to create an inclusive campus environment. Mr. Reed spoke of his personal experience as a minority student at the University of Mary Washington, and the positive effect of the environment created by the James Farmer Multicultural Center.

At 12:15 p.m., the Board adjourned for lunch with the Student Government Association cabinet members in 2009-10 and 2010-11, and awarded the past members resolutions of appreciation for their service and leadership.

Mr. Richardson reconvened the Student Affairs Committee at 1:15 p.m. and asked the immediate past President of the Honor Council for a report. He thanked Ms. Payne for enhancing the efficiency of the Honor Council process the past year, and introduced the newly elected president, Ms. Spangler. Mr. Searcy distributed copies of language revisions proposed for the Honor Guidebook and the Honor Constitution to meet the changing organizational structure of the University. In discussions with the Honor Council, several options were considered with the final recommendation being appendices for each campus due to the different lifestyles of the students. Board members expressed concern about the permissibility of lawyers at hearings in a student-run honor system that is permitted to exist at the pleasure of the Board (Appendix A, Article III, Section 2.A.4.) It was also noted that not all students can afford attorneys, and that attorneys might not understand the UMW Honor System and could be a detriment to their clients. Mr. Searcy was asked to provide Board members with the proposed language revisions electronically for review prior to the May meeting.

Mr. Searcy called attention to the UMW Cares Team in response to legislation passed by the General Assembly in 2008 (Code of Virginia 23-9.2:10) requiring state institutions to form a collaborative approach to threat assessment. The UMW Cares Team will identify and evaluate behaviors of concern on campus and intervene and manage situations to promote a safe and supportive living, learning, and working environment for students, employees, and visitors. Ms. Stinger made a motion, seconded by Ms. Moss and approved by all Committee members, to recommend to the Board approval of the UMW Cares Team.

Mr. Searcy noted the number of programs and events organized by students, including a Student Leadership Conference, and the successes of the intercollegiate athletic teams.

### **Adjournment**

There being no further items to discuss, the Chair declared the meeting adjourned at 1:40 p.m.

Approved: \_\_\_\_\_  
Chair, Student Affairs Committee

**UNIVERSITY OF MARY WASHINGTON  
BOARD OF VISITORS MEETING**

**MINUTES**

**April 9, 2010**

**Present:**

Mary J. Berry  
Randall R. Eley  
Martha K. Leighty '75  
Princess R. Moss '83  
J. William Poole  
Patricia B. Revere '63, Secretary  
Xavier R. Richardson  
Russell H. Roberts  
Nanalou W. Sauder '56, Rector  
Daniel K. Steen '84, Vice-Rector  
C. Maureen Stinger  
Pamela J. White '74  
Mary R. Corbin '71, Clerk of the Board and Executive Assistant to the President

**Also present:**

President and Cabinet:

Jay A. Harper, Provost  
Richard V. Hurley, Acting President  
Salvatore M. Meringolo, Vice President for Advancement and University Relations  
Nina V. Mikhalevsky, Acting Chief Information Officer  
Jeffrey W. Rountree, UMW Foundation Chief Executive Officer  
Douglas N. Searcy, Vice President for Student Affairs

Other Staff:

George Farrar, Associate Vice President for University Relations and Communication  
Tera Kovanis, Internal Auditor

Faculty Representative:

Jane Huffman, Chair of CGPS Academic Council

Student Representatives:

Samantha Miller, Student Government President 2009-10  
Ashley Nixon, Student Government President 2010-11

Other:

Ronald C. Forehand, Senior Assistant Attorney General

Rector Sauder called the meeting of the Board of Visitors to order at 1:40 p.m. in the Minor Board Room and called the roll silently. She presented a 1921 *Battlefield* to the University.

Mr. Richardson made a motion, seconded by Mrs. Revere, and agreed to by all Board members, to approve the resolutions of appreciation to Acting Dean of the College of Arts and Sciences

Rosemary Barra; Dean of the College of Graduate and Professional Studies Meta R. Braymer; and to the 2009-10 executive cabinet officers of the Student Government Association: Samantha A. Miller; Hassan O. Abdelhalim; Sarah L. Payne; Tony L. Messer; Brian V. Demott; Clelsea M. Devening; Amanda Gold; Daniel P. Kauffman; Kelly E. Caldwell; Samantha C. Bradshaw; Nicholas A. Jesionka; and Giuseppe L. (Joe) Buonannata. (Attached hereto as Appendix A)

Mrs. Sauder noted that the Executive Committee met twice in March 2010. Judge White added that these meetings included significant action items and made a motion, seconded by Mrs. Sauder and agreed to by all Board members, to append the action taken on March 17 authorizing the Rector to act on behalf of the Board and to attach the contract signed with President Hample to the minutes. Mrs. Sauder requested a motion to make a clarifying amendment to the meeting minutes for February 18, 2010, to include language that President Hample announced her intention to resign. Mrs. Revere so moved, and Judge White seconded the motion. All members were in favor.

Mr. Poole made a motion, seconded by Mr. Roberts and agreed to by all Board members, that the minutes be approved as amended for February 18-19, 2010; March 7, 2010; and March 17, 2010.

Rector Sauder reported on her activities since February 19, 2010, and thanked Board members for the opportunity to consult with many University of Mary Washington (UMW) constituencies in response to postings on the UMW web site. She commented on her attendance at the Association of Governing Boards conference in February, stating that the sessions were both informative and affirmative, and asked that the other attendees report on their experience. Mrs. Revere noted recommendations from sessions that she attended to hire within the institution for the president; to include succession planning in future Board discussions; to consider a Civic Engagement Committee; and to create a Board library as a resource center. Mrs. Corbin reported that the sessions for Board Professionals focused on the advantages of electronic board books instead of mailed hard copies of materials prior to meetings; electronic books are green tools that reduce waste and inefficiency and provide automatic archives. Mr. Steen stated that the session he attended focused on ways in which Board members can support the president in fundraising. Specific suggestions included a discussion at the summer retreat on the Board of Visitors' relationship with the UMW Foundation Board to develop a better understanding of the Memorandum of Understanding, and consideration of a Board Development Committee to develop an elevator speech and to recruit new Board members. Mrs. Berry shared information from a publication titled *Effective Governing Boards for Public Institutions* that focuses on the role of Board members and their relationship with the president as well as the benefits of Board self evaluation.

Mr. Roberts made a motion, seconded by Mr. Poole, and agreed to by all Board members, to ratify all actions of the Executive Committee since the last meeting of the Board in February 2010, including the reaffirmation of the 1991 resolution on nondiscrimination.

In the President's Report, Mr. Hurley announced his appointment of Dr. Nina Mikalevsky as Acting Chief Information Officer; she will be reviewing decisions made over the past two years in the Information Technologies area to determine whether to continue them. He has also taken

several actions to improve campus morale, including the elimination of the state-mandated furlough day; reinstatement of summer flex scheduling and business casual dress on Fridays and summer; and a meeting at the Stafford campus to respond to questions regarding the reorganization of the three colleges, creation of the Division of Professional Studies and Regional Engagement, and dissolution of the College of Graduate and Professional Studies.

On behalf of College of Graduate and Professional Studies Faculty Representative to the Board, Dr. Huffman commented on the faculty's work on the two new colleges. On behalf of the College of Arts and Sciences Faculty Representative to the Board, she announced the Faculty Senate motion to accept sign language transfer credits to satisfy the requirement for a second language.

Ms. Miller expressed her appreciation for the opportunity to serve as the Student Representative to the Board and introduced Ms. Mixon as the new Student Government Association President. Ms. Mixon reviewed end-of-year student activities and stated her goal for next year is to increase school spirit.

Rector Sauder called upon the Chair of each Board Committee to provide reports. Mrs. Leighty noted that all Board members were present for the Academic Affairs Committee meeting and made a motion to approve five resolutions. Mr. Roberts seconded the motion, and the following resolutions passed unanimously:

**RESOLVED** by the Rector and Visitors of the University of Mary Washington that the structure for the College of Arts and Sciences, College of Business, and College of Education is hereby approved as presented, effective July 1, 2010.

**RESOLVED** by the Rector and Visitors of the University of Mary Washington that the Division of Professional Development and Regional Engagement is hereby established as presented, effective July 1, 2010.

**RESOLVED** by the Rector and Visitors of the University of Mary Washington that the College of Graduate and Professional Studies is hereby dissolved, effective July 1, 2010.

**RESOLVED** by the Rector and Visitors of the University of Mary Washington that the transitional *Faculty Handbook* for the academic year 2010-2011 is hereby approved as presented, effective August 1, 2010.

**RESOLVED** by the Rector and Visitors of the University of Mary Washington that the Personnel Docket for Teaching/Instructional Faculty at the College of Arts and Sciences and the College of Graduate and Professional Studies is hereby approved as presented.

Mr. Steen reported that the Audit Committee had reviewed the activities of the Director of Internal Audit. He made a motion to approve the revised Internal Audit Charter, which clarifies the independence of the Director of Internal Audit, who reports directly to the Audit Committee while administratively attached to the President's Office as it relates to day-to-day activities.



Mrs. Revere seconded the motion. It was approved unanimously and is attached hereto as Appendix C.

Mr. Roberts moved, Mr. Richardson seconded, and all Board members agreed to approve the following resolution:

**RESOLVED** by the Rector and Visitors of the University of Mary Washington that the Eagle Landing apartment rates for the academic year 2010-11 that were approved by the Executive Committee on March 17, 2010, are hereby ratified.

Mr. Richardson made a motion, seconded by Mr. Roberts, and agreed to by all Board members to approve the following resolution:

**RESOLVED** by the Rector and Visitors of the University of Mary Washington that the UMW Cares Team is hereby approved as presented.

Vice Rector Steen took the chair for the report from the Advancement, Communication, and External Affairs Committee. Mrs. Revere reviewed Mr. Meringolo's report on the acquisition of new software to assist with fundraising and announced the possibility of a new campaign within the next one to one-and-a-half years. Mrs. Revere made a motion, seconded by Ms. Stinger and agreed to by all Board members, to approve the following resolution:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the Susan Mulholland Breedin '86 Scholarship is established. The selection of recipients will be guided by the following criteria:

Selection of Recipient

1. The recipient shall be a student majoring in Theatre and Dance.
2. Selection of the recipient shall be made by the institution's chief academic officer in consultation with the professional staff of the Office of Financial Aid and the Chair of the Department of Theatre and Dance.
3. In the event that no applicant completely meets the above criteria, the University shall be permitted to award the scholarship to the student most closely meeting the spirit of the criteria.

**BE IT FURTHER RESOLVED** that the Board appreciates the generosity of the family and friends of Susan Mulholland Breedin in establishing this scholarship in her memory. Susan graduated from Mary Washington College in 1986 with a Bachelor of Arts degree and a major in performing arts. In 1990 she joined the Mary Washington faculty as a dance instructor and simultaneously taught at the Academy of Ballet in Fredericksburg. Her career was cut short when she passed away in 2000 after a long illness. She is remembered for her love of dance and enthusiasm for teaching. Her mother, Mrs. Geane T. Mulholland, her family and friends established this scholarship in her memory to assist future generations of Mary Washington students to reach their educational goals.

Mrs. Revere made a motion, seconded by Mr. Richardson and agreed to by all Board members, to approve the following resolution:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the Janet J. DeShazo Scholarship is established. The selection of recipients will be guided by the following criteria:

Selection of Recipients

1. The recipient shall have a declared major in business and be in good academic standing.
2. The scholarship shall be awarded to a student with demonstrated financial need.
3. Selection of recipients shall be made by the institution's chief academic officer in consultation with the professional staff in the Office of Financial Aid.
4. In the event that no applicant completely meets the above criteria, the University shall be permitted to award the scholarship to the student most closely meeting the spirit of the criteria.

**BE IT FURTHER RESOLVED** that the Board appreciates the generosity of Kathleen M. and Everett M. Geno, Jr. in establishing this scholarship. As a tribute to a colleague and friend, Kathleen and Everett established this scholarship to honor Janet's 40-year tenure in the MWC payroll department where she touched the lives of presidents, administrators, faculty, staff and students employed by the University. Through this scholarship the Genos will be assisting future generations of Mary Washington students to obtain a quality education.

Mrs. Revere made a motion, seconded by Ms. Moss and agreed to by all Board members, to approve the following two resolutions:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the Wendy Shadwell '63 Program Endowment in Art History is established. The endowment shall be guided by the following criteria:

1. The endowment earnings shall be used by the Department of Art and Art History for such purposes as guest speakers, special workshops or conferences hosted by the department, focused on and working toward a long term goal of curriculum enhancement promoting classical Greek Art and Architecture, classical Roman Art and Architecture, European Art History pre 1910, British Art History pre 1910 and American Art History pre 1935.
2. It was the benefactor's wish to promote collaboration between the Department of Art and Art History and the Department of English, Linguistics and Communication, using its companion endowment funded through the same bequest, on joint projects including Literature and Visual Arts, Literature and Arts with Religion, and Literature in the art of Printmaking and Ephemera, all from the 18<sup>th</sup> and 19<sup>th</sup> century.

3. Spending authorization and the determination of specific uses of these funds shall reside with the chair of the Department of Art and Art History with the approval of the University's chief academic officer.
4. Should the purpose of this endowment become impossible or impractical, the University shall be permitted to establish an endowed scholarship for a rising junior who is in good overall academic standing at the end of the first term of the sophomore year and majoring in British Literature. Upon graduation, the student will be expected to have completed at least five of the six specified courses of Shakespeare, British Literature pre 1700, British Literature between 1700 and 1800, American Literature pre 1900 and British or American Literature pre 1940. An honors project in any one of these areas would count as two of the five required courses. Should neither option be possible or practical, the University shall be permitted to award the earnings to the Department of Art and Art History or its successors to most closely meet the spirit of the criteria.

**BE IT FURTHER RESOLVED** that the Board appreciates the generosity of Wendy Shadwell in establishing this endowment through a bequest in her estate plan. Ms. Shadwell graduated from Mary Washington College in 1963 with honors in English and induction into Phi Beta Kappa. She then went on to graduate studies in Art History at Columbia University. Her first position was as curator of the private art collection of J. William Middendorf II, Secretary of the Navy. From there she went to The New-York Historical Society, first as a consultant, then as assistant editor of the society's Quarterly and in 1974 became curator of prints, a position she held until her retirement in 2002. Among her important acquisitions were the architectural plans for Grand Central Terminal. In addition, she organized and mounted numerous exhibitions, including circus posters, 1939 World's Fair objects, advertisements in various fields, Civil War material, and even ones on pets, pests, and feathers. In 1969 she brought early American printmaking to the public with her book *American Printmaking: The First 150 Years*. Wendy was an avid traveler to far-flung corners of the world from Antarctica and New Zealand to Central America, the Netherlands and her ancestral England. Wendy, who enjoyed both bird and whale watching, was a staunch supporter of environmental causes and a champion advocate for the protection of wild and endangered species. She valued her experience at Mary Washington and through this endowment wished to assist future generations of Mary Washington students.

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the Wendy Shadwell '63 Program Endowment in British Literature is established. The endowment shall be guided by the following criteria:

1. The endowment earnings shall be used by the Department of English, Linguistics and Communication for such purposes as guest speakers, special workshops, or conferences hosted by the Department focused on and working toward a long-term goal of curriculum enhancement promoting Shakespeare, British Literature pre-1700, British Literature between 1700 and 1800, American Literature pre- 1900, and British or American Literature pre-1940.

2. It was the benefactor's wish to promote collaboration between the Department of English, Linguistics and Communication and the Department of Art and Art History, using their companion endowments funded through the same bequest, on joint projects including Literature and Visual Arts, Literature and Arts with Religion, and Literature in the Art of Printmaking and Ephemera, all from the 18<sup>th</sup> and 19<sup>th</sup> century.
3. Spending authorization and the determination of specific uses of these funds shall reside with the chair of the Department of English, Linguistics and Communication with the approval of the University's chief academic officer.
4. Should the purpose of this endowment become impossible or impractical, the University shall be permitted to establish an endowed scholarship for a rising junior, who is in good overall academic standing at the end of the first term of the sophomore year and majoring in Art History. Upon graduation, the student will be expected to have completed at least five courses within the fields of classical Greek Art and Architecture, classical Roman Art and Architecture, European Art History pre-1910, British Art History pre-1910, and American Art History pre- 1935. An honors project in any one of these five areas would count as two of the five required courses. Should neither option be possible or practical, the University shall be permitted to award the earnings to the Department of English, Linguistics and Communication or its successors to most closely meet the spirit of the criteria.

**BE IT FURTHER RESOLVED** that the Board appreciates the generosity of Wendy Shadwell in establishing this endowment through a bequest in her estate plan. Ms. Shadwell graduated from Mary Washington College in 1963 with honors in English and induction into Phi Beta Kappa. She then went on to graduate studies in art history at Columbia University. Her first position was as curator of the private art collection of J. William Middendorf II, Secretary of the Navy. From there she went to The New-York Historical Society, first as a consultant, then as assistant editor of the society's Quarterly, and in 1974 became curator of prints, a position she held until her retirement in 2002. Among her important acquisitions were the architectural plans for Grand Central Terminal. In addition, she organized and mounted numerous exhibitions, including circus posters, 1939 World's Fair objects, advertisements in various fields, Civil War material, and even ones on pets, pests, and feathers. In 1969 she brought early American printmaking to the public with her book *American Printmaking: The First 150 Years*. Wendy was an avid traveler to far-flung corners of the world from Antarctica and New Zealand to Central America, the Netherlands, and her ancestral England. Wendy, who enjoyed both bird and whale watching, was a staunch supporter of environmental causes and a champion advocate for the protection of wild and endangered species. She valued her experience at Mary Washington and through this endowment wished to assist future generations of Mary Washington students.

Following a break, Mrs. Revere moved, seconded by Judge White, that the Board go into Closed Meeting pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia to discuss Personnel issues. Everyone left the room except Mr. Hurley for the first portion of the meeting and Mr.

Forehand. At the conclusion of the discussion, on a motion by Mr. Roberts, seconded by Mrs. Leighty, and agreed to by all members present, the Board came out of Closed Meeting. In compliance with the Virginia Freedom of Information Act, Mrs. Revere made a motion, seconded by Mrs. Leighty, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix B. Mrs. Revere called the roll to ascertain whether each member was in agreement with the certification that the purpose of the Closed Meeting had been strictly adhered to. All members present were in agreement.

The Rector announced that Richard V. Hurley had accepted the position of President of the University of Mary Washington, effective July 1, 2010. Congratulations were expressed to Mr. Hurley by a standing ovation of Board members and all others present.

### **Adjournment**

There being no further items to discuss, the Rector declared the meeting adjourned at 4:20 p.m.

Approved: \_\_\_\_\_  
Rector

Approved: \_\_\_\_\_  
Secretary

Attachment: Appendix A – Resolutions of Appreciation  
Appendix B – Closed Meeting Certification  
Appendix C – Internal Audit Charter