

**UNIVERSITY OF MARY WASHINGTON**  
**BOARD OF VISITORS**  
**September 7-8, 2006**

**Present:**

Mona D. Albertine  
Randall R. Eley  
Elizabeth F. Foster  
Benjamin W. Hernandez  
Martha K. Leighty  
J. William Poole  
Patricia B. Revere  
Xavier R. Richardson  
Nanalou W. Sauder  
Daniel K. Steen  
C. Maureen Stinger  
Fred D. Thompson, Jr.

**Also Present:**

Rosemary Barra, Vice President for Academic Affairs and Dean of the Faculty  
Meta R. Braymer, Vice President for Graduate & Professional Studies and Special  
Assistant to the President for Strategic Initiatives and Partnerships  
Bernard M. Chirico, Vice President for Student Affairs and Dean of the Students  
William J. Frawley, President  
Stephen W. Fuller, MWC Faculty Representative to the Board  
Norah S. Hooper, CGPS Faculty Representative to the Board  
Richard V. Hurley, Vice President for Administration and Finance  
Terry L. Luttrell, Clerk of the Board  
Nina Mikhalevsky, Vice President for Strategy and Policy  
Jeffrey W. Rountree, Vice President for Advancement  
Ronald E. Singleton, Vice President for University Relations, Communications and  
Legislative Affairs  
Jay Sinha, Student Representative to the Board

On Thursday, September 7, the Rector, Ms. Albertine, convened the meeting of the University of Mary Washington Board of Visitors at 7:30 p.m. in the Studio Pavilion at the Gari Melchers Home and Studio. She thanked David Berreth and his staff for hosting the Board's dinner.

**Audit and Finance Committee**

Mr. Fred Thompson, Chair of the Audit and Finance Committee, introduced the following presenters:

Ms. Helderman reviewed the official Audit for the University for the Fiscal year ending June 30, 2005. Copies had previously been mailed to Board members and staff. There were no material weaknesses found in the audit of the University's finances and only one reportable condition. Ms. Helderman also relayed information on new reporting standards coming down from the Commonwealth. She noted that "things are getting tighter," offered to give advice when needed, and noted that the process of internal controls will be of great importance in meeting the new

standards. It was noted that “meeting management standards” is of great importance in that those institutions that meet them are able to carry their balances forward rather than have them revert to the Commonwealth at the end of the budget period. The Board welcomed Mr. Eley, who had been caught in I-95 traffic.

Ms. Vanderland gave an overview of the Internal Audit function, particularly for the benefit of new Board members. She and Ms. Welch updated the Board on the current activities of that office including the audit of the UNIX system (sent under separate cover prior to the meeting) and the internal audit of financial aid that is in progress. In addition, Ms. Welch explained some of the new state requirements for Internal IT Audits. They reviewed audit accomplishments for FY ending June 30, 2006, and presented an audit plan with goals and objectives for 2006-2007, both of which were contained in the written report. A Resolution approving the agreed upon audit plan will be presented at the full Board meeting.

At the end of the meeting, there was generally discussion of University matters, and President Frawley reported on new Goals and Initiatives and progress being made on same. He complimented Deans Rosemary Barra and Meta Braymer on their efforts to bring the University’s two campuses closer together. There was additional discussion of the current review of facilities.

On Friday, September 8, the Rector, Ms. Albertine, reconvened the meeting at 8:50 a.m. in the Red Room of the Woodard Campus Center. She welcomed Ms. Maureen Stinger and Mr. Xavier Richardson as the newest members of the Board. Ms. Albertine also recognized Dr. Nina Mikhalevsky, Dr. Steve Fuller, Dr. Norah Hooper, and Mr. Jay Sinha.

### **Academic Affairs Committee**

Ms. Nanalou Sauder, Chair of the Academic Affairs Committee, introduced the following presenters:

Dr. Christina Kakava, Professor of Linguistics, gave her report as part of the Jepson Fellows program. She distributed a summary of her project titled “Power, ideology, and identity in conflict talk.” Dr. Kakava explained how her project was brought into the classroom to invite her students to participate through readings and writing research papers for submission.

Dr. Stephen W. Fuller, Professor of Biology and President of the Faculty Senate, gave a brief report on the first faculty senate meeting of the semester stating that Dr. Frawley had attended the meeting and that work was being done on a proposal to change the suspension and probation policy.

On motion by Ms. Sauder, seconded by Mr. Poole, and agreed to by all Board members, they went into Closed Meeting pursuant to Section 2.2-3711(A)(1) for Personnel. Everyone with the exception of Dr. Barra, Dr. Braymer, and President Frawley left the room. At the end of the discussion, on motion by Ms. Sauder, seconded by Mr. Poole, and agreed to by all Board members, they came out of Closed Meeting.

In compliance with the Virginia Freedom of Information Act, Ms. Sauder made a motion, seconded by Ms. Stinger, to adopt the Certification of Closed Meeting that was read and is attached to these minutes as Appendix A. Ms. Sauder called the roll to ascertain whether each

member was in agreement with the Certification that the purpose of the Closed Meeting had been strictly adhered to. All members were in agreement.

### **Graduate & Professional Studies Committee**

Mr. Bill Poole, Chair of the Graduate & Professional Studies Committee, introduced the following presenters:

Dr. Norah S. Hooper, Associate Professor of Education and College of Graduate & Professional Studies Faculty Representative to the Board, gave a brief update stating that two new faculty members were hired, the second building being constructed was well underway, and that three new programs will be offered in the spring semester.

Dr. Meta Braymer, Vice President for Graduate & Professional Studies and Special Assistant to the President for Strategic Initiatives and Partnerships, reported on activities at the College for Graduate and Professional Studies, which included distributing the Leadership Colloquium brochure, an update on the Center for Leadership and Professional Development training sessions, a Project Management certification program with BAE Systems, a global defense contractor, and a student profile for new admits in fall 2006.

### **Alumni and University Relations Committee**

Mr. Ben Hernandez, Chair of the Alumni and University Relations Committee, introduced the following presenters:

Ms. Cynthia L. Snyder, Director of Alumni Relations, reported on the upcoming Alumni Board meeting and chapter events of the Alumni Association in Richmond, Northern Virginia, New York and Boston. She noted that the quarterly electronic newsletters now reach 62% of alumni, which has resulted in increased participation at alumni events.

Dr. Ronald E. Singleton, Vice President for University Relations, Communications and Legislative Affairs, reported on the UMW Foundation, inaugural event preparations, and the sixth place ranking of UMW for University Masters in the South. He also mentioned the upcoming Executive-in-Residence program with Ms. Brenda Shipplett being the keynote speaker.

Mr. Jeff Rountree, Vice President for University Advancement, reported on planned giving and on grant proposals, and presented five scholarships for approval. He mentioned that \$9 million was raised last year with cash and land acquisitions being on the rise.

### **Historic Properties Committee**

Ms. Pat Revere, Chair of the Historic Properties Committee, introduced the following presenters:

Mr. David Berreth, Director of Gari Melchers Home and Studio, gave a PowerPoint presentation and distributed a new brochure titled "Land, Sea, and Sky." He mentioned that the new studio pavilion had opened during the spring and held various events including weddings, meetings, and retreats. Mr. Berreth told the Board that the Gari Melchers site would be going through the reaccreditation process during the fall and that a new roof would be put on the main house.

Mr. John Pearce, Director of James Monroe Museum, used a PowerPoint presentation to give an update on activities at the Museum. He presented one resolution for approval of a loan of a pair of pistols.

### **Buildings and Grounds Committee**

Mr. Randall Eley, Chair of the Buildings and Grounds Committee, introduced the following presenters:

Mr. John Wiltenmuth, Associate Vice President for Facilities Services, gave an update on capital projects, which included Seacobeck kitchen renovations, the second building at the Stafford Campus, the Bell Tower construction, and the Convocation Center design work. He also mentioned that the Lee Hall renovation project is close to being sent out for bid.

### **Audit and Finance Committee continued**

Mr. Fred Thompson, Chair of the Audit and Finance Committee, introduced the following presenters:

Mr. Richard V. Hurley, Vice President for Administration and Finance, used a PowerPoint presentation to report on the internal operating budget for 2006-07. He also reviewed the University financial report for the period ending July 31, 2006, noting that revenues and expenditures are in line with expectations for this point in the fiscal year. Mr. Hurley mentioned that the University was leasing space at Centre Court to house several departments during renovations of academic and administrative buildings.

### **Student Affairs Committee**

Ms. Marti Leighty, Vice Chair of the Student Affairs Committee, introduced the following presenters:

Mr. Jay Sinha, Student Government Association President, reported on student activities, including elections for Honor Council, Class Council, and the Judicial Review Board. He mentioned that Homecoming plans were well underway as well as other activities to increase campus awareness of student organizations.

Mr. Stephen Gregg, Honor Council President, provided an update on Honor Council activities, including eight cases pending. He mentioned the work being done to create an honor education multimedia program with the help of Mr. Kenneth Lopez, Founder and CEO of Animators at Law.

Dr. Bernard M. Chirico, Vice President for Student Affairs, mentioned freshmen move-in stating that things went very well to get the students into their residence halls. He also gave a staff update, which included the retirement of Dr. Ilma Overman, Director of the Health Center.

### **Board Actions**

Rector Albertine entertained a motion for approval of the minutes. On motion by Mr. Poole and seconded by Ms. Revere, the minutes from the April 7 and May 12, full board meetings and the July 14-16, Retreat were approved as distributed.

Bylaw revisions were distributed to the Board members for their review. On motion by Ms. Leighty and seconded by Mr. Eley, these revisions were unanimously adopted. (Appendix B)

A draft resolution for the Honor Constitution was distributed to the Board members for their review.

On motion by Mr. Thompson and seconded by Ms. Sauder, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the Audit Plan and Goals and Objectives for the fiscal year ending June 30, 2007, are hereby approved as presented.

On motion by Ms. Sauder and seconded by Ms. Revere, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the Personnel Docket, Part I, dated September 8, 2006, is hereby approved. (Appendix C)

On motion by Ms. Revere and seconded by Ms. Sauder, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the loan to Montpelier of a pair of dueling pistols, for the period February 1, 2007 – March 31, 2008, is hereby approved.

JM76.213 A-B                      Pair of dueling pistols

On motion by Mr. Hernandez and seconded by Mr. Poole, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the William M. Anderson, Jr., Distinguished Chair in Biological Sciences is established in honor of the sixth president of the University, William M. Anderson, Jr. Dr. Anderson served Mary Washington for 23 years as president, starting in 1983, ultimately leading the institution to a position of prominence among liberal arts institutions throughout the United States. The selection of recipients will be guided by the following criteria:

Selection of Recipient

1. The recipient of this distinguished chair must be an excellent, energetic and caring teacher-scholar with a passion for teaching students in and out of the classroom.
2. The holder of this chair should be a person who excites and inspires students to excel. He or she is expected to provide outstanding academic strength in the biological sciences.

3. The president of the University will recommend to the University's Board of Visitors the recipient of the chair as well as the accompanying remuneration.

**BE IT FURTHER RESOLVED** that the Board appreciates the generosity of Richard and Sara Page Mayo '64 in establishing this endowed chair. Sara Page Mayo was a member of the Finishing Committee for the Jepson Alumni Executive Center and, with her husband, donated the Center's Mayo Courtyard. Richard Mayo is a member of the University of Mary Washington Foundation Board of Directors and the Investment Committee. In spring 2005 he served as executive-in-residence at the University.

On motion by Mr. Hernandez and seconded by Ms. Stinger, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the University of Mary Washington Eagle Pipe Band Award is established. The selection of recipients will be guided by the following criteria.

Selection of Recipient

1. All members of the University of Mary Washington Eagle Pipe Band will be eligible for consideration for this award. The recipient may either be a current student at the University, a student attending another institution, or a community member-at-large of the group.
2. This recognition will be presented in the form of a cash award in acknowledgment of outstanding service as a member of the University of Mary Washington Eagle Pipe Band and a strong commitment to the group's principles of achievement and performance excellence.
3. Selection of the recipient shall be made by the Director of the University of Mary Washington Eagle Pipe Band. The amount of each award and the number of awards presented will be determined by the Director, depending on the availability of funds for the recognition in any one year.

**BE IT FURTHER RESOLVED** that the Board appreciates the generosity of James M. and Melba Bayne in establishing this award to recognize outstanding achievement, performance and dedication to the University of Mary Washington Eagle Pipe Band and to encourage the perpetuation of Scottish music for pipes and drums.

On motion by Mr. Hernandez and seconded by Ms. Foster, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the Evelyn Harrell Scholarship is established. The selection of recipients will be guided by the following criteria:

Selection of Recipient

1. The scholarship shall be awarded to a student with demonstrated financial need.
2. The recipient shall be from the Commonwealth of Virginia or the state of North Carolina.
3. Preference shall be given to a student who is the first from her or his family to attend college.
4. Preference shall be given to a student who has a demonstrated interest in becoming an entrepreneur, with the intent of eventually creating and/or owning a business.
5. Selection of the recipient shall be made by the Associate Dean for Financial Aid on the recommendation of the chair of the Department of Business Administration who shall provide names of suitable candidates for the scholarship in order of preference.
6. In the event that no applicant completely meets the above criteria, the University shall be permitted to award the scholarship to the student most closely meeting the spirit of the criteria.

**BE IT FURTHER RESOLVED** that the Board appreciates the generosity of Iris Harrell '69 in establishing this scholarship. Iris Harrell was the first person in the history of her family to obtain a college degree when she graduated from Mary Washington College in 1969 with a degree in American studies. Her mother, Evelyn, had graduated from high school, married and had four children with Iris as the first. After attending beauty school at night, Evelyn opened her own beauty shop and maintained it for 30 years. She taught Iris how to treat customers and set up a fun and positive work environment. Iris is now CEO, founder and owner of Harrell Remodeling, Inc. in Mt. View, California, where she employs 45 staff members. Iris Harrell credits her mother for modeling how to be a good business owner, and with this scholarship she wishes to assist future UMW students to become entrepreneurs as well.

On motion by Mr. Hernandez and seconded by Ms. Sauder, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the Martha M. Master '72 Scholarship is established. The selection of recipients will be guided by the following criteria:

#### Selection of Recipient

1. The scholarship shall be awarded annually to a student in good academic standing.
2. Selection of the recipient shall be made by the Associate Dean for Financial Aid.
3. In the event that no applicant completely meets the above criteria, the University will be permitted to award the scholarship to the student most closely meeting the spirit of the criteria.

**BE IT FURTHER RESOLVED** that the Board appreciates the generosity of Irma R. Master in establishing this scholarship through a bequest in her estate. Martha M. Master graduated from Mary Washington College in 1972 with a bachelor's degree in English and went on to earn a master's degree from Temple University. At the time of her death due to lung cancer, she was a highly-regarded high school honors English teacher in the Willingboro, New Jersey Public Schools. Irma R. Master established this scholarship to assist future UMW alumni to realize their goals as did her daughter, Martha.

On motion by Mr. Hernandez and seconded by Mr. Thompson, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that The Sodexho Scholarship will hereafter be named the Adam Mackensen-Sodexho Scholarship. The selection of recipients will be guided by the following criteria:

Selection of Recipient

1. The scholarship recipient must be enrolled as a full-time student in an undergraduate degree program at the University of Mary Washington.
2. Preference will be given to a student with demonstrated financial need.
3. Recipients are eligible for renewal of the scholarship but must continue to meet the criteria of the scholarship and demonstrate academic excellence in their studies, as determined by the Associate Dean for Financial Aid.
4. Selection of the recipients will be the responsibility of the Associate Dean for Financial Aid in consultation with the Director of Auxiliary Services at the University of Mary Washington, who may wish to assemble an advisory committee to assist with the selection process for the scholarship and the promotion of its availability to prospective candidates.
5. In the event that no applicant satisfactorily meets the criteria listed above, as determined by the Associate Dean for Financial Aid, the Associate Dean may award the scholarship to a student who most closely meets the spirit of the scholarship and the criteria.

**BE IT FURTHER RESOLVED** that the Board appreciates the thoughtfulness of Sodexho Campus Services in naming this scholarship in memory of Adam Mackensen, manager of the Eagles Nest Restaurant at the University of Mary Washington, who died tragically in August 2006.

On motion by Mr. Thompson and seconded by Ms. Revere, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the Internal Operating Budget for 2006-07 is hereby approved as presented. (Appendix D)



On motion by Mr. Thompson and seconded by Ms. Stinger, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the request to spend \$500,000 from auxiliary reserve funds for the purchase of residence hall furnishings is hereby approved as presented.

On motion by Mr. Thompson and seconded by Ms. Sauder, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that the off site lease agreement for office space is approved as presented.

On motion by Ms. Sauder and seconded by Mr. Eley, the following resolution was unanimously adopted:

**RESOLVED** by The Rector and Visitors of the University of Mary Washington that, effective September 8, 2006, the Honor Constitutions in effect at Mary Washington College and at the College of Graduate and Professional Studies are hereby withdrawn, and

**BE IT FURTHER RESOLVED** that the Honor Constitution of the University of Mary Washington dated September 8, 2006, is hereby approved as the Honor Constitution that applies to every student enrolled at the University of Mary Washington. (Appendix E)

The Rector called for nominations for officers and members of the Executive Committee of the Board. After considerable discussion, Mr. Poole was nominated as Rector by Ms. Albertine, seconded by Ms. Leighty, and was unanimously elected rector for a two-year term.

On motion by Ms. Albertine and seconded by Mr. Steen, Ms. Sauder was nominated for the position of Vice Rector. On motion by Ms. Leighty and seconded by Mr. Eley, Ms. Revere was nominated for the position of Vice Rector. After a secret ballot, with Deans Barra and Braymer being the tellers, Ms. Sauder was elected as the Vice Rector.

On motion by Mr. Thompson and seconded by Mr. Hernandez, Ms. Foster was nominated for the position of Secretary. On motion by Ms. Albertine and seconded by Ms. Stinger, Mr. Steen was nominated for the position of Secretary. After a secret ballot, with Deans Barra and Braymer being the tellers, Mr. Steen was elected as the Secretary.

On motion by Mr. Hernandez and seconded by Ms. Revere, Ms. Leighty was nominated for one of the at-large member positions. On motion by Mr. Eley and seconded by Ms. Sauder, Ms. Revere was nominated for one of the at-large member positions. On motion by Ms. Foster and seconded by Mr. Eley, Mr. Thompson was nominated for one of the at-large member positions. After a secret ballot, with Deans Barra and Braymer being the tellers, Ms. Revere and Mr. Thompson were elected as the at-large members.

**Rector's Remarks**

Mr. Poole thanked the Board for appointing him as Rector, and he thanked Ms. Albertine for all of her tremendous work over the past two years as Rector.

**Adjournment**

There being no further items on the agenda, in compliance with Article VI of the Bylaws, the Rector declared the meeting adjourned at 5:40 p.m.

Approved: \_\_\_\_\_  
Rector

Approved: \_\_\_\_\_  
Secretary

Attachments: Appendices A-E