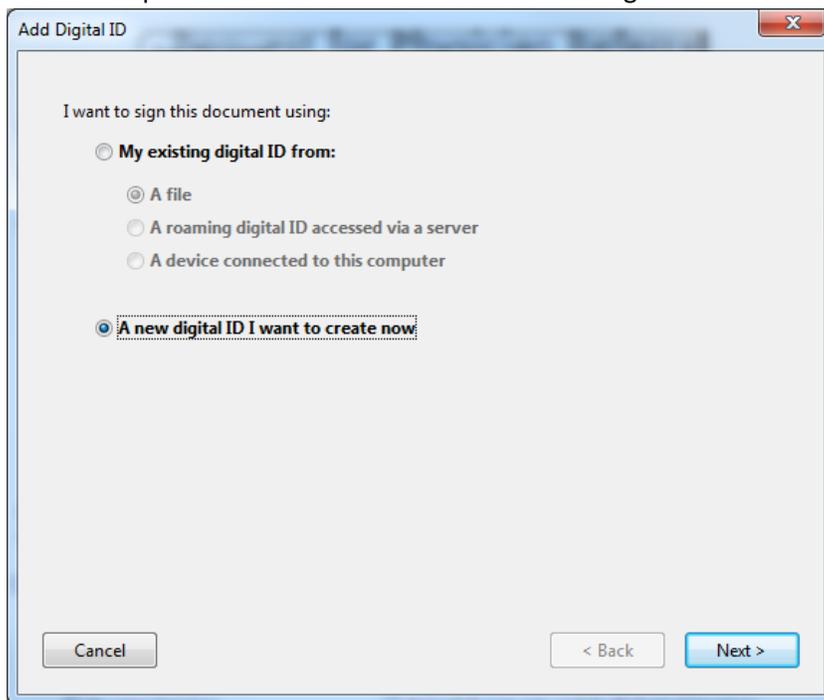# How to Create a Digital Signature in Adobe Reader

How to Create a Digital Signature in Adobe Reader

To create a digital signature that can be applied to PDF forms, please follow the instructions below:

1. Open a PDF Form that requires a signature. This is denoted on a PDF form by a red tag that looks

   like this .

2. Click on the signature field.

3. You will be presented with a window labeled Add Digital ID.

4. Select "A new digital ID I want to create now" and click "Next >".

How to Create a Digital Signature in Adobe Reader

5. Select "New PKCS#12 digital ID file" and click "Next >"

6. Fill out the information in the provided fields with your information and click "Next >".

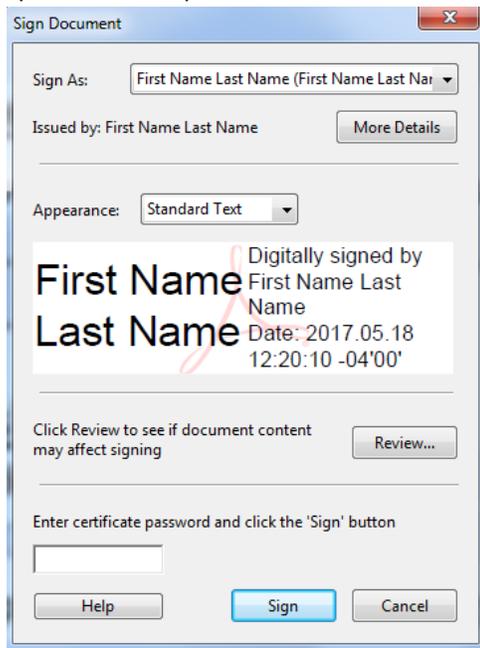# How to Create a Digital Signature in Adobe Reader

7. Leave the File Name value as it is and enter a Password for your Digital ID and click "Finish".
IMPORTANT: There is NO way to recover this password. Make sure it is one you will not forget.
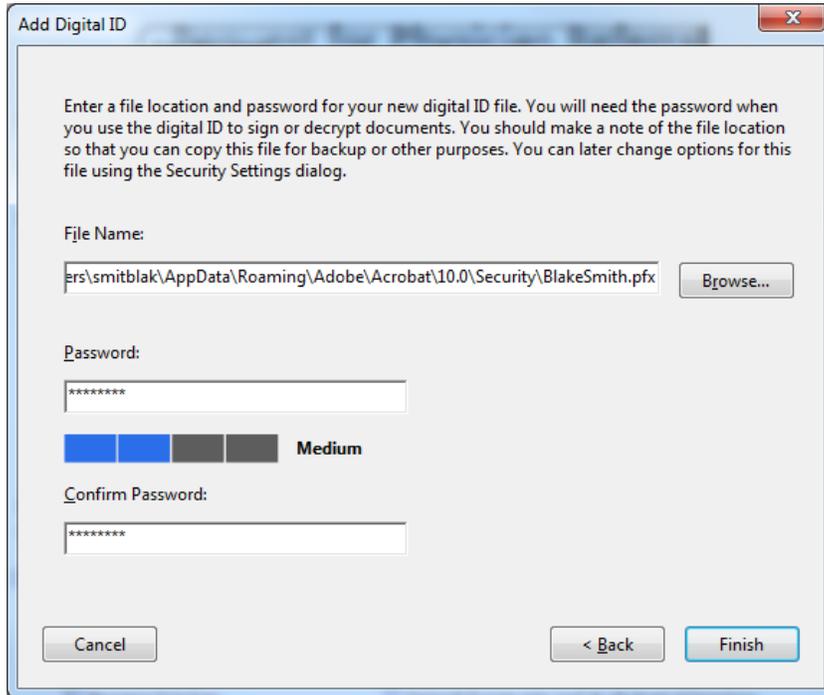
8. You will then be presented with this screen which you will need to enter the password you just specified in step 7.

9. After entering your password, click "Sign"