



President's Cabinet Meeting Minutes

Date: Wednesday, June 3, 2015

Location: George Washington Hall, Room 303

Present: President's Cabinet: Richard Hurley, President; Leah Cox, Special Assistant to the President for Diversity and Inclusion; Jonathan Levin, Provost; Richard Pearce, Vice President for Administration and Finance; Martin Wilder, Chief of Staff; Kimberley B. Williams, Associate Provost for Enrollment Management

Additional: Carrie Nee, Assistant Attorney General; Pam Verbeck, Executive Office Manager

1. MOUs (who should be reviewing/signing them)

Presented by Jonathan Levin

- Discussion was held on the policy of signature authority delegation for memorandum of understandings. Generally, all MOUs are signed by the VP for Administration and Finance as a delegated authority for the President, including academic MOUs. The reasoning behind that decision is that position is the contracting officer for the University and to ensure consistency in the language used.
- Carrie Nee said that it's best that the President doesn't sign an MOU because of potential future legal litigation.

2. Present and Future of In-Band Recommendations for Classified staff

Presented by Jonathan Levin

- Provost Levin questioned whether there is still a freeze on in-band increases. Per President Hurley, no actions will be taken until there is a firm grasp of enrollment numbers.

3. Space Issues

Presented by Leah Cox

- The need for office space was discussed and various options reviewed.

Announcements:

President Hurley:

- The new Vice President for Student Affairs, Dr. Juliette Landphair, will report on August 10.

Jonathan Levin:

- Summer school registration is down approximately 5% from previous years.
- On-line courses are doing very well

Kimberley Williams:

- There was an increase in applications from students in the Tidewater area.

Marty Wilder:

- Three new BOV appointments were announced yesterday.

Upcoming Meetings:

June 10 – President’s Cabinet Planning Retreat at Belmont Pavilion, 8:30 a.m.-4:30 p.m.

June 17 – President’s Cabinet Meeting, 2-4 p.m., GW 303

June 24 – President’s Cabinet Meeting, 2-4 p.m., GW 303

July 1 – President’s Cabinet Meeting Cancelled due to President’s Vacation Schedule

July 8 – President’s Cabinet Meeting Cancelled due to President’s Vacation Schedule

July 15 – President’s Cabinet Cancelled