

# President's Cabinet Meeting Minutes

**Date:** Wednesday, July 10, 2013

**Location:** George Washington Hall, Room 303

**Present:** President's Cabinet: Richard Hurley, President; Salvatore Meringolo, Vice

President for Advancement and University Relations; Jonathan Levin, Provost; Richard Pearce, Vice President for Administration and Finance; Jeffrey Rountree,

CEO, UMW Foundation; Martin Wilder, Chief of Staff

**Absent:** Leah Cox, Special Assistant to the President for Diversity and Inclusion; Douglas

Searcy, Vice President for Student Affairs

## 1. Update on Dashboards

Presented by Jonathan Levin, Provost

- The Cabinet evaluated and discussed the current dashboard data reports.

### 2. Board of Visitors Retreat

Presented by Martin Wilder, Chief of Staff

- New member appointments for the Board of Visitors have not yet been made.

### 3. Designating Building Coordinators

Presented by Richard Pearce, Vice President for Administration and Finance

- Discussion of appointing a go-to person to act as a building coordinator for each campus building and offering them stipend. It was suggested that a list of responsibilities be prepared. There will be further review of this proposal.

### 4. Smart Phones

Presented by Richard Pearce, Vice President for Administration and Finance

- Department of Accounts has announced that if you have a smart phone, the stipend you receive is not taxable. If your phone does not have a data plan, it is taxable.

#### 5. New Administrative Software

Presented by Richard Pearce, Vice President for Administration and Finance

- Looking at payroll software that is able to track hours.

- Purchasing modules for People Admin, the management software used by Human Resources.

Next Cabinet Meeting: July 17, 2013, 2:00 p.m., George Washington Hall, Room 303